

**Township of Wollaston Council Meeting Minutes**  
**Royal Canadian Legion**  
**Monday, January 21, 2019**

Meeting commenced 6:00pm

**Attending:** Reeve Barbara Shaw, Deputy Reeve Lynn Kruger, Councillor Tim Conlin, Councillor Darlene Colton, Councillor Jay Morrison  
Staff: Dylinna Brock, Verna Brundage

**1. Land acknowledgement (Reeve) (On File)**

**2. Greeting from the Chair** brief points

- Honour holding meeting at Coe Hill Legion
- A space about rights, democracy and being of service
- Council learning roles; attended Ministry of Municipal Affairs and Housing training and more
- Appointing volunteers to standing Committees
- Presentation by Tyler Peters; big steps towards new firehall for today's heroes – Our Firefighters

**3. Call to order**

**4. Declaration of Pecuniary or other Conflict of Interest**

Deputy Reeve Lynn Kruger declared a Pecuniary interest to Agenda item #8-1.  
Councillor Darlene Colton declared a Pecuniary interest to Agenda item #10-1.  
Councillor Jay Morrison declared a Pecuniary interest to Agenda items #10-1 and #12 page 5.  
Reeve Barbara Shaw declared a Pecuniary interest to Agenda item #12

**5. Approve Draft Minutes**

Resolution #1

Moved by: T. Conlin

Seconded by: J. Morrison

Be it resolved that the Council of Wollaston Township approves the minutes of the January 7, 2019 council meeting. Carried

**6. Business arising from the minutes –**

no new business from January 7, 2019 minutes

## **7. Adopt Agenda and any new business**

Resolution #2

Moved by: T. Conlin

Seconded by: J. Morrison

Be it resolved that the Council of Wollaston Township adopts the agenda of the January 21, 2019 council meeting with one additional item:

1. Tablets and cell phones for council.

Carried

## **8. Reports/Delegations to Council**

Deputy Reeve Lynn Kruger left the meeting.

### **1. 6:00pm Dan McCaw, Wollaston Heritage Inc.**

Deputy Reeve Lynn Kruger returned to her chair.

### **2. 6:15pm Tyler Peters, Greenview Environmental Management**

## **9. Items for discussion & motions**

### **1. Administrator's Report**

Resolution #3

Moved by: L. Kruger

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township accepts the Administrator's report of January 21, 2019.

Carried

### **2. CBO's Report**

Resolution #4

Moved by: D. Colton

Seconded by: T. Conlin

Be it resolved that the Council of Wollaston Township accepts the CBO's report for January 21, 2019.

Carried

### **3. Approve Memberships**

a) OGRA

b) AMO

c) MFOA

Resolution #5

Moved by: D. Colton

Seconded by: L. Kruger

Be it resolved that the Council of Wollaston Township approves the payment of the following memberships:

1. 2019 Membership in the Association of Municipalities of Ontario in the amount of \$1,510.20
2. 2019 Contribution to the Municipal Employer Pension Centre Ontario in the amount of \$52.39
3. 2019 Membership in the Ontario Goods Roads Association in the amount of \$684.77
4. 2019 Membership in the Municipal Finance Officers' Association in the amount of \$282.50 Carried

#### **4. Request from interim payment from Wollaston Public Library**

Resolution #6

Moved by: J. Morrison

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township approves the interim payment of \$10,000 to the Wollaston Public Library to allow for operating funds until the 2019 budget is approved. Carried

#### **5. Appointments to Committees**

Resolution #7

Moved by: J. Morrison

Seconded by: L. Kruger

Be it resolved that the Council of Wollaston Township appoints the following persons to the Environment and Public Works Committee:

Darren Stevens

Mike Mehak

Rick Fox

James Woodward Carried

Resolution #8

Moved by: D. Colton

Seconded by: J. Morrison

Be it resolved that the Council of Wollaston Township appoints the following persons to the Economic Development, Tourism and Planning Committee:

Luke Mellors

Dianne Nofle

And it further be resolved that the Council of Wollaston Township reappoints the following persons to the Economic Development, Tourism and Planning Committee:

Karen Challinor

Jane Johnson

Rob Cosby

Brenda Cosby

Roxanne Lambert Carried

Resolution #9

Moved by: T. Conlin

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township appoint the following persons to the Recreation Committee:

Cayman Heath

Ina Yevdokymova

Denise McCormick

Lawrence Hilts

Sharon Hilts

And it further be resolved that the Council of Wollaston reappoint:

Lori Wood

Crystal Wannamaker

Bonnie Hilts

Patty Embury

Carried

Resolution #10

Moved by: D. Colton

Be it resolved that the Council of Wollaston Township appoints the following persons to the Budget and Finance Committee:

Roxanne Lambert

Dianne Noffle

Mike Mehak

Luke Mellors

Carried

Resolution #11

Moved by: T. Conlin

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township appoint the following person to the Communications Committee:

Cayman Heath

Carried

## **6. Council remuneration**

Deferred to a to be determined future meeting

## **7. Approve 2019 Holiday Schedule**

Resolution #12

Moved by: J. Morrison

Seconded by: T. Conlin

Be it resolved that the Council of Wollaston Township approves the Office and Waste Site Holiday Schedule for 2019 as presented. Carried

### **8. Staff Efficiency**

Resolution #13

Moved by: J. Morrison

Seconded by: D. Colton

In an effort to help staff work in a more efficient manner:

Be it resolved that the Council of Wollaston Township request that all stakeholders book appointments if they wish to meet with municipal staff, this includes Committee members and members of Council. Carried

### **9. Councillor Morrison verbal update from Community Safety and Well Being Committee meeting**

### **10. Prime Minister's announcement of changes to the Ministry**

Resolution #14

Moved by: L. Kruger

Seconded by: T. Conlin

Be it resolved that the Council of Wollaston Township direct staff to send a letter of congratulations on behalf of Council to the new minister of Rural Economic Development, Bernadette Jordan, with a copy to be sent the MP Mike Bossio.

Carried

### **10. Items to be read (to be brought forward for discussion and/or motion if necessary)**

#### **1. LPAT Hearing**

#### **2. EOWC Announcement**

Councillor Jay Morrison left the meeting

Councillor Darlene Colton left the meeting

Resolution #15

Moved by: T. Conlin

Seconded by: L. Kruger

Be it resolved that the Council of Wollaston Township receives and files the following items to be read:

1. LPAT Hearing

2. EOWC Announcement

Carried

Councillor Jay Morrison returned to his chair

Councillor Darlene Colton returned to her chair

**11. Correspondence for Council Information**

**1. Municipal World – January 2019**

**2. 2017 Municipal Dog Pound Board Financial Statements**

Resolution #16

Moved by: D. Colton

Seconded by: L. Kruger

Be it resolved that the Council of Wollaston Township receives and files the following correspondence:

1. Municipal World – January 2019

2. 2017 Municipal Dog Pound Board Financial Statements Carried

**12. Accounts**

**December Vouchers**

Reeve Barbara Shaw left the meeting

Councillor Jay Morrison left the meeting

Resolution #17

Moved by: D. Colton

Seconded by: T. Conlin

Be it resolved that the Council of Wollaston Township approves the vouchers of December 2018 as follows:

Fire	\$11,691.06	
General	\$296,137.69	
Public Areas	\$1,389.73	
Roads	\$38,354.28	
Recreation	\$1,660.59	
Revitalization	\$500.00	
Waste Site	\$17,356.43	
Council Payroll	\$2,871.39	
General Payroll	\$36,304.24	Carried

Reeve Barbara Shaw returned to her chair

Councillor Jay Morrison returned to his chair

**13. Committee Reports**

**1. Wollaston Public Library Board Meeting Minutes – November 23, 2018**

**2. Economic Development Committee Meeting Minutes – December 11, 2018**

**3. Economic Development, Tourism & Planning Committee Draft Minutes – January 15, 2019**

**4. EOTA Board Meeting Minutes – December 13, 2018**

Resolution #18

Moved by: T. Conlin

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township receives and files the following board, department and committee minutes:

1. Wollaston Public Library Board Meeting Minutes--November 23, 2018
2. Economic Development Committee Meeting Minutes--December 11, 2018
3. Economic Development, Tourism & Planning Committee Draft Minutes—January 15, 2019
4. EOTA Board Meeting Minutes—December 13, 2018

Carried

Resolution #19

Moved by: T. Conlin

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township accept the recommendation of the Economic Development, Tourism and Planning Committee to appoint Roxanne Lambert to the North Hastings Economic Development Committee.

Carried

**14. Notice of Motions** – no motions introduced

**15. New Business** – tablets and cell phones for council to be considered in budget discussion

**17. By-Laws**

**1. By-Law 02-19 Confirmation By-Law**

Resolution #20

Moved by: T. Conlin

Seconded by: D. Colton

Be it resolved that the Council of Wollaston Township approves the following by-law to be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 02-19 Confirmation By-Law

Carried

**18. Adjournment**

Resolution #21

Moved by: J. Morrison

Seconded by: L. Kruger

Be it resolved that the Council of Wollaston Township adjourn the meeting of January 21, 2019 at 8:30pm to meet again on February 4, 2019 at 6:00pm at the Coe Hill Legion or at the call of the Reeve or Council.

Carried

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Reeve Barbara Shaw

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Treasurer Deputy Clerk Verna Brundage