

**Minutes**  
**Township of Wollaston Council Meeting**  
**Royal Canadian Legion**  
**Monday, February 4, 2019**

Meeting Commenced 6:00pm

**Attending:** Reeve Barbara Shaw, Deputy Reeve Lynn Kruger, Councillor Tim Conlin, Councillor Darlene Colton, Councillor Jay Morrison  
Staff Dylinna Brock, Staff Verna Brundage

**1. Land acknowledgement (Reeve) – On File**

**2. Greeting from the Chair**

- Making progress on a fire hall and the library folks meeting with an engineer of record
- Committees are forming and starting to meet
- We are going through big staffing changes, met with the head of HR at County to discuss these changes
- Ensure our team continues to build strength and trust to achieve our goals
- Commend Deputy Reeve and the Rec Committee on their well-attended family skate party and BBQ
- Finding ways to improve on what we're doing in our different departments

**3. Call to order**

**4. Declaration of Pecuniary or other Conflict of Interest**

Councillor Darlene Colton declared a pecuniary interest to Agenda Item #11-3  
Councillor Jason Morrison declared a pecuniary interest to Agenda Item #9-11 and Agenda Item #11-3  
Councillor Tim Conlin declared a pecuniary interest to Agenda Item #9-11

**5. Approve Draft Minutes of January 21, 2019**

Resolution #1

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of Wollaston Township approves the Draft minutes of the January 21, 2019 council meeting.

Carried

**6. Business arising from the minutes**

No business from the minutes

**7. Adopt Agenda and any new business**

Resolution #2

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of Wollaston Township adopts the agenda of February 4, 2019 council meeting.

Carried

**8. Reports/Delegations to Council**

6:00pm Tim Pidduck, General Manager Crowe Valley Conservation

Resolution #3

Moved By: Jay Morrison

Seconded By: Darlene Colton

Be it resolved that the Council of Wollaston Township receive the Draft 2019 budget for Crowe Valley Conservation.

Carried

**9. Items for discussion & motions**

**1. Administrator's Report**

Resolution #4

Moved by: Jay Morrison

Seconded By: Lynn Kruger

Be it resolved that the Council of Wollaston approves the Administrator's Report.

Carried

Resolution #5

Moved by: Tim Conlin

Seconded by: Darlene Colton

Be it resolved that the Council of Wollaston Township directs staff to bring the hiring policy back for review at the next council meeting.

Carried

**2. Meeting Space Remuneration**

Resolution #6

Moved by: Darlene Colton

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township continue to donate \$100.00 per meeting to the United Church and further resolves to donate \$100.00 per meeting to the Coe Hill Legion.

Carried

**3. Organizational Review**

Resolution #7

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of Wollaston Township direct Mr. Wannamaker to work with Mr. Lightfoot to make any recommendations necessary, based on the Fournier Report and first-hand observations, so we can start the search for our new Municipal Team members.

Carried

**4. Non-Union Staff Wage Request (deferred)**

**5. Wollaston Public Library – invitation to Reeve (deferred)**

**6. Councillor Conlin verbal update Fire Tanker storage**

**7. Councillor Kruger verbal report Heat at the Pavilion**

**8. Draft By-Law Building Fee Increase**

**9. Appointment to the Communications Committee**

Resolution #8

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of Wollaston Township appoint the following person to the Communications Committee:

Roxanne Lambert

as a temporary member to ensure quorum until such time as other members can be recruited.

Carried

**10. Application for Consent B116/18**

Resolution #9

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of Wollaston Township recommends Consent Application B116/18, being an application for the creation of a new lot, with the condition that the severed lot be rezoned to Rural Residential (RR) and Environmental Protection (EP) as recommended by CVCA.

Carried

Councillors Tim Conlin and Jay Morrison left the meeting

**11. Application for Consent B76/18, B77/18 (deferred)**

Councillors Tim Conlin and Jay Morrison returned to their chairs

**10. Items to be read (to be brought forward for discussion and/or motion if necessary)**

**1. Resolution Niagara Falls greater control over cannabis stores**

**2. Daryl Kramp MPP Municipal Infrastructure**

Resolution #10

Moved by: Darlene Colton

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township receive and file the following items to be read:

1. Resolution Niagara Falls greater control over cannabis stores
2. Daryl Kramp MPP Municipal infrastructure.

Carried

Councillors Jay Morrison and Darlene Colton left the meeting

**11. Correspondence for Council Information**

**1. Meeting Schedule Venue update**

**2. Community Economic Development 101 workshop**

**3. LPAT hearing Change of Venue**

Resolution #11

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township receive and file the following items of Correspondence

1. Council Meeting Schedule Venue update
2. Community Economic Development 101 Workshop
3. LPAT Hearing Change of Venue

Carried

Councillors Jay Morrison and Darlene Colton returned to their chairs.

**12. Accounts**

None

**13. Committee Reports**

**1. Wollaston Public Library Board Meeting Minutes – January 4, 2019**

Resolution #12

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township receive and file the following board, department, and committee minutes

1. Wollaston Public Library Board Meeting Minutes – January 4, 2019

Carried

**14. Notice of Motions – No motions introduced**

**15. New Business – No new business introduced**

**16. Closed Session**

- 1. Under section 239 (2) (f) Advice subject to solicitor – client privilege**
- 2. Under section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board members**

Resolution #13

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of Wollaston Township go into closed session at 7:40pm under Section 239 of the Municipal Act for the following reasons:

1. 239 (2) (f) advice subject to solicitor – client privilege
2. 239 (2) (b) personal matters about an identifiable individual, including Municipal or local board employees

Carried

Resolution #14

Moved by: Jay Morrison

Seconded by: Tim Conlin

Be it resolve that the Council of Wollaston Township come out of closed session at 9:00pm.

Carried

## **17. By-Laws**

### **1. By-Law 03-19 wages for non-union employees (deferred)**

### **2. By-Law 04-19 compensation Chief Building Official**

Resolution #15

Moved by: Jay Morrison

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township approves the following bylaw to be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 04-19 Compensation Chief Building Official

Carried

### **3. By-Law 05-19 building and construction fees**

Resolution #16

Moved by: Lynn Kruger

Seconded by: Darlene Colton

Be it resolved that the Council of Wollaston Township approves the following bylaw to be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-law 05-19 Building and Construction fees

Carried

Resolution #17

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of Wollaston Township directs the Building Official to follow the direction as indicated in Closed Session Agenda item #16-1.

Carried

### **4. By-Law 06-19 Confirmation By-Law**

Resolution #18

Moved by: Jay Morrison

Seconded by: Tim Conlin

Be it resolved that the Council of Wollaston Township approves the following bylaw to be in introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

1. By-Law 06-19 Confirmation By-Law

Carried

**18. Adjournment**

Resolution #19

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of Wollaston Township adjourn the meeting of February 4, 2019 at 9:07pm to meet again on Tuesday, February 19, 2019 at 6:00pm at the United Church or at the call of the Reeve or Council.

Carried

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Reeve Barbara Shaw

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Treasurer Deputy Clerk Verna Brundage