

**Township of Wollaston Council Meeting
Coe Hill Legion
Monday, May 6, 2019
Minutes**

Attending: Reeve Barbara Shaw, Deputy Reeve Lynn Kruger, Councillor Jason Morrison, Councillor Tim Conlin, Councillor Darlene Colton

Attending Staff: Dylinna Brock, Clerk; Tracy Vader, Treasurer

Absent with regrets:

1. Call to order Meeting commenced 6:00pm

2. Land acknowledgement (Reeve) On File

3. Greeting from the Chair

4. Declaration of Pecuniary or other Conflict of Interest

Reeve Barbara Shaw declared a pecuniary interest to Agenda item #6 part 2 and Agenda item #9-6

Councillor Darlene Colton declared a pecuniary interest to Agenda item #9-3

Deputy Reeve Lynn Kruger declared a pecuniary interest to Agenda item #9-8

Councillor Tim Conlin declared a pecuniary interest to Agenda item #9-13

5. Approve Draft Minutes of Special Meeting Thursday, March 28, 2019 and Regular Meeting of Council April 1, 2019

Resolution: 001

Moved by: Tim Conlin

Seconded by: Darlene Colton

Carried

Be it resolved that the Council of Wollaston Township approves the Draft minutes of the Special meeting of Council March 28th meeting and the Draft minutes of the Regular meeting of Council April 1, 2019.

6. Business arising from the minutes None

7. Adopt Agenda and any new business

Resolution #002

Moved by: Lynn Kruger

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaston Township adopts the agenda of May 6, 2019 meeting of Council with the Reeve's motion to welcome seasonal residents.

8. Reports/Delegations to Council

Reeve Shaw left the meeting.

6:00pm Tyler Peters – Greenview

Part one: Draft Drawings

Part two: Detailed work plan for new fire hall

Resolution # 03

Moved by: Tim Conlin

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaston receives the report from Greenview Environmental and further approves the detailed work plan for the new fire hall design and engineering.

Reeve Shaw returned to her chair.

9. Items for discussion & motions

1. Administrator's Report

Resolution #04

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Carried

Be it resolved that the Council of Wollaston receives the report from the Administrator.

2. Request to Use Shore Allowance

Resolution #05

Moved by: Jason Morrison

Seconded by: Darlene Colton

Carried

Be it resolved that the Council of Wollaston Township direct Staff to develop a policy for the specialized use of township owned shore allowance and road allowances and further direct staff to have the policy reviewed by the Environmental and Public Works Committee.

3. Permission to work within shore allowance #227 and #229 Beach Lane

Councillor Colton left the meeting.

Resolution #06

Moved by: Lynn Kruger

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaston grant permission to Earle Excavating to remove trees and repair damage at #227 and #229 Beach Lane, further all necessary permits must be obtained prior to beginning any work with proof of insurance and clearance certificate from WSIB. And with the understanding that we can access municipal property as needed.

Councillor Colton returned to her chair.

4. Wollaston Building Department Report

Resolution #07

Moved by: Jason Morrison

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston receives the report from the Chief Building Official.

5. Minister of Infrastructure and Communities

6. Wollaston Public Library 2018 Annual Report

Resolution #08

Moved by: Tim Conlin

Seconded by: Darlene Colton

Carried

Be it resolved that the Council of Wollaston Township allows Gail Dugas of the Wollaston Public Library Board to present Agenda Item 9-6, Wollaston Public Library 208 Annual Report.

Reeve Shaw left the meeting

Resolution #09

Moved by: Tim Conlin

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaton receives the Wollaton Public Library Annual Report 2019.

Reeve Shaw returned to her seat.

7. Report Nellie Lunn Working Group

Resolution #10

Moved by: Jason Morrison

Seconded by: Tim Conlin

Carried

Be it resolved that the Council of Wollaston receives the report from the Nellie Lunn working group.

Resolution #11

Moved by: Darlene Colton

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township – To honour the intent of the original gift and ask the Hastings Trails Inc to explore the option of finding a substitute location if we are to consider moving forward.

8. 2019 Annual heritage report for Council

Deputy Reeve Kruger left the meeting.

Resolution #12

Moved by: Tim Conlin

Seconded by: Darlene Colton

Carried

Be it resolved that the Council of Wollaston receives the 2019 Annual report from the Wollaston Heritage Inc.

Deputy Reeve Kruger returned to her chair.

9. CVCA Statement of Apportionment 2019

Resolution #13

Moved by: Darlene Colton

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township direct the Treasurer to make payment to Crowe Valley Conservation Authority as per the Statement of Apportionment 2019.

10. Voter list Management Services Agreement

Resolution #14

Moved by: Tim Conlin

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaston Township authorizes the Administrator to sign the agreement with DataFix to extend the Voter List Management Services to December 31, 2022. This will be paid in yearly installments to a total of \$2850.00.

11. Council Remuneration

By-law 20-19

12. Thank you from Coe Hill School

A wonderful giant Thank you Card was received from the students at the Coe Hill School. It may be viewed at the Township Office during business hours.

13. Appointment to Communications Committee

Councillor Conlin left the meeting.

Resolution #15

Moved by: Jason Morrison

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township appoint the following persons to the Communication Committee:

Jennifer Conlin

Wendy Mortimer

Councillor Conlin returned to his chair.

10. Items to be read (to be brought forward for discussion and/or motion if necessary)

Resolution #16

Moved by: Jason Morrison

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township receive and file the following items to be read:

1. Resolution Township of Tudor and Cashel: Cost of Hydro
2. Resolution Municipality of Grey Highlands: OMPF
3. Resolution Town of Minto: OMPF
4. Resolution City of Brantford: Single use straws
5. Crowe Valley Conservation Authority Municipal Brief
6. County Day 2019
7. Member of Parliament Cheryl Gallant
8. Ontario Trillium Foundation May Newsletter

11. Correspondence for Council Information

Resolution #17

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Carried

Be it resolved that the Council of Wollaston Township receives the following correspondence:

1. Municipal World magazine – April and May

12. Accounts

No Vouchers

13. Committee Reports

Resolution #18

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Carried

Be it resolved that the Council of Wollaston receives the following Committee reports:

1. Wollaston Public Library Board meeting minutes March 8, 2019
2. Eastern Ontario Trails Alliance Board meeting minutes March 14, 2019

14. Notice of Motions –

Resolution #19

Moved by: Jason Morrison

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township sincerely welcomes back campers, cottagers, friends and family and wishes everyone the very best for a great summer season in Wollaston Township.

15. New Business – non-agenda items which because of urgency cannot be deferred to a subsequent meeting identified to be considered in this meeting both in camera and in open session.

16. Closed Session

Resolution #20

Moved by: Tim Conlin

Seconded by: Darlene Colton

Carried

Be it resolved that the Council of Wollaston Township go into closed session at 8:00pm under Section 239 of the Municipal Act for the following reason:

1. 239 (2)(d) labour relations
2. 239 (2)(f) Solicitor-client privilege
3. 239 (2)(b) Personal matter about an identifiable individual

Resolution #21

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Carried

Be it resolved that the Council come out of closed session at 8:35pm.

17. By-Laws

Resolution #23

Moved by: Darlene Colton

Seconded by: Lynn Kruger

Carried

Be it resolved that the Council of Wollaston Township approves the following by-laws to be introduced, read, dealt with, signed by the Reeve and Clerk, sealed and numbered:

- By-Law 20-19 Council Remuneration
- By-Law 21-19 Appoint signing officers
- By-Law 22-19 Award website design
- By-Law 23-19 Appoint Treasurer
- By-Law 24-19 Appoint an Administrative Assistant/Tax Collector
- By-Law 25-19 Appoint Members Committee of Adjustment
- By-Law 26-19 Establish procedures Committee of Adjustment
- By-Law 27-19 Confirmation By-Law

18. Adjournment

Resolution #23

Moved by: Tim Conlin

Seconded by: Jason Morrison

Carried

Be it resolved that the Council of Wollaston Township adjourn the meeting of May 6, 2019 at 8:40pm to meet again on June 3, 2019 at 6:00pm at the Coe Hill Legion or at the call of the Reeve or Council.

Reeve Barbara Shaw

Dylinna Brock, Clerk