

**Township of Wollaston Council Meeting  
September 9, 2019 at 6:00 p.m.  
Coe Hill Legion**

**Attending:** Reeve Barbara Shaw; Deputy-Reeve Lynn Kruger, Councilor Jason Morrison, Councilor Tim Conlin and Councilor Darlene Colton

**Attending Staff:** Clerk/Administrator Dylinna Brock  
Consultant Barry Wannmaker  
Treasurer Tracy Vader

**Absent with regrets:** None

1. **Call to order**
2. **Land acknowledgement (Reeve)** On File
3. **Greeting from the Chair**

Reeve Shaw also acknowledged Hidden Potential Consulting; Bear Ridge Campground & Cottages and the Coe Hill Riders ATV Club all of whom had been nominated for the Hastings Trailblazer Award.

4. **Declaration of Pecuniary or other Conflict of Interest**
5. **Adopt Agenda and any new business**

**Resolution No. 01**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston approve the Agenda for the September 9, 2019 regular Meeting of Council as circulated.

- Carried -

6. **Approve Draft Minutes of August 6, 2019 Regular Meeting of Council and August 19, 2019 Special Meeting of Council.**

**Resolution No. 02**

Moved by: Lynn Kruger

Seconded by: Darlene Colton

Be it resolved that the Council of the Township Wollaston approves the minutes of the Regular meeting of Council held August 6, 2019.

- Carried -

**Resolution No. 03**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston approves the minutes of the Special Meeting of Council held on August 19, 2019.

- Carried -

7. **Business arising from the minutes**

None

8. **Delegations to Council**

Rally of the Tall Pines representative Ross Wood and Bruce Leonard were present to speak make a presentation to Council in regards to the Rally of the Tall Pines and to request approval to provide Traffic Control (to ensure safety), on the Old Hastings Road during the Rally of the Tall Pines event that will be held on November 23, 2019.

Mr. Wood and Mr. Leonard thanked Wollaston for their continued support and confirmed that the Agreement for Old Hastings Road Stages being in Wollaston & Limerick Township would be signed through Limerick Township.

They also advised they also required assistance with accommodations and that they were always looking for Volunteers.

Mr. Wood and Mr. Leonard also spoke of the possibility of running a couple of Special Rally's in Wollaston Township and other times of the year.

Further discussions with Council would take place before the additional Rally's occurred.

**Resolution No. 04**

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston give approval to Ross Wood / Bruce Leonard (Rally of the Tall Pines) to control traffic (to ensure safety) on the Old Hastings Road during the Rally of the Tall Pines event being held on November 23, 2019.

- Carried -

**9. Staff Reports**

Staff Reports from the Clerk/Administrator; Treasurer and Chief Building Official were reviewed and discussed as circulated.

**Resolution No. 05**

Moved by: Darlene Colton

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston approve the request by Clerk/Administrator Dylinna Brock to participate in the Fred Dean User Friendly Webinar Training "Taking the Mysteries Out of Council Meeting Procedures" for the amount of \$259.00 (plus applicable taxes) Webinar dates being October 31; November 7; November 14; November 21 and November 28, 2019.

Councillor Tim Conlin – No

Councillor Darlene Colton – Yes

Councillor Jay Morrison – No

Deputy Reeve Lynn Kruger – No

Reeve Barbara Shaw – No

Resolution did not carry

**Resolution No. 06**

Moved by: Jay Morrison

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston accepts recommendation of Committee Review.

- Carried -

**Resolution No. 07**

Moved by: Tim Conlin

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston accepts the resignation letter from Acting Fire Chief Jason Post, effective September 12, 2019.

- Carried –

**Resolution No. 08**

Moved by: Lynn Kruger

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston accepts the resignation letter from Angela Post as Captain on the Wollaston Fire Department, effective September 12, 2019.

- Carried –

**Resolution No. 09**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston accepts the resignation from Greg Cowan as Coe Hill Flea Market Manager effective August 31, 2019.

- Carried –

**Resolution No. 10**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston accepts the resignation from Lori Wood as Chair of the Recreation Committee, effective immediately.

- Carried –

**Resolution No. 11**

Moved by: Darlene Colton

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston accepts the Monthly Accounts Payable Report for August 2019 as information only, as submitted by the Treasurer.

- Carried –

**Resolution No. 12**

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston accepts the Monthly Building Department Report for August 2019 and September 2019 as information only, as submitted by the Chief Building Official.

- Carried –

**10. Items for discussion & motions**

1. Code of Conduct, integrity commissioner and a clear path to conflict resolution.
  - Council deferred discussion in order to receive further information on these items

**11. Items to be read (to be brought forward for discussion and/or motion if necessary)**

1. Letter from Reeve Stefanski – Limerick Township  
RE: Use of Limerick Community Centre
2. Resolution Township of Papineau – Cameron  
RE: Letter to Honorable Doug Ford, Premier
  - Clerk was directed to send a Thank You letter to the Township of Limerick with respect to the use of their facility.

**12. Correspondence for Council Information**

1. Public Notice – North Kawartha  
RE: Proposed Amendment Zoning By-Law #26-2013 to regulate Boat Houses
2. Letter from Property Owners – Ferguson Bay Lane  
RE: Road Grant

Councillor Darlene Colton declared a conflict on Road Grant discussion

**Resolution No. 13**

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston direct Treasurer Tracy Vader to review the Private Roads Grant file for the length of time the program ran.

- Carried –

**Resolution No. 14**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston receive and file all correspondence not dealt with by resolution.

- Carried –

**13. Notice of Motions –**

1. Review of how we record and publish the Council Meeting Audio
2. Discussion on moving the Clerk's Desk

Decision on these matters was deferred to a future meeting of Council.

**14. New Business – non agenda items which because of urgency cannot be deferred to a subsequent meeting identified to be conserved in this meeting both in camera and in open session**

**15. Closed Session**

**Resolution No. 15**

Moved by:

Seconded by:

Be it resolved that the Council of the Township of Wollaston go into a Closed Session of Council under

1. Section 239 (2) (b) personal matters about an identifiable individual (Property Owners)
2. Section 239 (2) (b) personal matters about an identifiable individual (CBO seeking assistance RE: Compliance Issue)
3. Section 239 (2) (b) personal matters about an identifiable individual (CBO Replacement)
4. Section 239 (2) (b) personal matters about an identifiable individual (staff concerns)

5. Section 239 (2) (f) advice subject to solicitor-client privilege (structure on SRA)
6. Section 239 (2) (f) advice subject to solicitor-client privilege (Lawsuit personal injury)
7. Section 239 (2) (f) advice subject to solicitor-client privilege (update Lawsuit Date of Loss May 14, 2016)
8. Section 239 (3) Relating to a Request under the Municipal Freedom of Information and Protection to Privacy Act – FOI # 05
9. Section 239 (2) (b) personal matters about an identifiable individual (staff complaint)

- Carried –

**Resolution No. 16**

Moved by: Lynn Kruger

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston rise from the Closed Meeting of Council at 8:35 p.m.

- Carried –

**Resolution No. 17**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston approve a leave of absence for the Clerk.

- Carried –

**Resolution No. 18**

Moved by: Darlene Colton

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston appoint Barry Wannamaker as the Clerk in the absence of a Clerk.

- Carried –

- Acting Clerk was directed to carry out direction as given in the closed portion of the meeting

**16. By-Laws**

**Resolution No. 19**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that By-Law No. 45-2019, being a By-Law to confirm the proceedings of Council for September 9, 2019, be passed this 9<sup>th</sup> day of September, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried -

**17. Adjournment**

**Resolution No: 20**

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston adjourns at 8:40 pm to meet again on September 23, 2019 at the Coe Hill Legion at 6:00 pm or at the Call of the Reeve.

- Carried -

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Barbara Shaw - Reeve

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Barry Wannamaker – Clerk