

**Township of Wollaston Council Meeting
October 7, 2019 at 6:00 p.m. at the Coe Hill Legion**

Attending: Reeve Barbara Shaw; Deputy-Reeve Lynn Kruger, Councilor Jason Morrison, Councilor Tim Conlin and Councilor Darlene Colton

Attending Staff: Acting Clerk - Barry Wannamaker
Treasurer - Tracy Vader
Tax Collector / Administrative Assistant – Theresa Garcia

Absent with regrets: None

1. **Call to order**
2. **Land acknowledgement (Reeve) On File**
3. **Greeting from the Chair**
4. **Declaration of Pecuniary or other Conflict of Interest**

Councilor – Darlene Colton declared on Item #11-b – Private Road Grant Review Report

5. **Adopt Agenda and any new business**

Resolution No. 01

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston approve the Agenda for the October 7, 2019 regular Meeting of Council as circulated.

- Carried –

6. **Public Meeting – 6:00 p.m. RE: Cosby Rezoning**

Resolution No. 02

Moved by: Darlene Colton

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston go into a Public Meeting to deal with Rezoning Application for Cosby / Forde

- Carried –

Reeve advised those present that the application was as a result of a Rezoning Application to Rezone property located at Part of Lot 40, Concession WHR, Township of Wollaston from Rural Residential (RR) and Commercial (C) to Special Commercial No. 6 (C-6) to permit a Kennel on the subject property

The application was received on August 6, 2019 and Notice of Complete Application and Notice of Public Meeting was circulated on September 10, 2019 to all property owners within 400' and to all agencies (as per the requirements of the Planning Act)

Those present were asked if they wished to speak to the matter and/or had any objections.

Sam Purdy spoke to the fact that he didn't feel the County of Hastings Planning Department was providing proper Guidance to the Municipality on the matter.

Members of Council were asked if they wished to speak to the matter and/or had any objections.

Councilor Tim Conlin spoke in regards to the Dog Kennel; Site Plan Agreement and parties getting together for dialogue.

Letters had been received from the County of Hastings Planning Department and neighbor Michael Fuerth.

No further correspondence had been received either for or against the application.

Due to objections having been received Council passed the following resolution.

Resolution No. 03

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston defer the Planning matter until County Planning can meet with the applicant and the apposed party to resolve concerns.

- Carried -

Resolution No. 04

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Be it resolved that the Council of the Township of Wollaston rise from the Public Meeting to deal with Rezoning Application for Cosby / Forde and resume regular business.

- Carried -

7. Approve Draft Minutes of September 9, 2019 Regular Meeting of Council

Resolution No. 05

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township Wollaston approves the minutes of the Regular meeting of Council held September 9, 2019 with the following additions and corrections

Item # 9 Recorded Vote – Councilor Colton Voted Yes

Resolution No. 13 – Councilor Colton declared a conflict

- Carried –

8. Approve Draft Minutes of Special Meeting(s) of Council held on September 17, 2019 and September 26, 2019

Resolution No. 06

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston approves the minutes of the Special Meeting of Council held on September 17, 2019 and September 26, 2019 as circulated with the following additions and corrections

Resolution to go into closed Session Moved by: Tim Conlin and Seconded by: Lynn Kruger

- Carried –

9. Business arising from the minutes

None

10. Delegations to Council

Kurtis Grant was present to speak to Council about Digital Main Street (DMS) Program

11. Staff Reports

Staff Reports from the Acting Clerk; Treasurer; Tax Collector / Administrative Assistant; Road Supt and Chief Building Official were reviewed and discussed as circulated.

Resolution No. 07

Moved by: Tim Conlin

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston agree to dissolve the Committee of the Whole Structure as recommended and agree to the following:

(a) Maintain the Economic Development Committee

(b) Establish a Roads and Works Committee with two (2) members of Council plus staff

(c) Establish a Finance Committee with two (2) members of Council plus Treasurer

(d) Have two (2) members of Council sit on the Library Board

(e) Establish the Recreation Committee with two (2) members of Council plus staff plus community members

(f) Maintain the Communications Committee

(g) Create a Special Committee involving community members that would respond to special requests and or projects at the will of Council

- Carried –

Resolution No. 08

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston accepts the Quarterly Treasurer Report as information only, as submitted by the Treasurer
- Carried -

Resolution No. 09

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston accepts the Monthly Accounts Payable Report for September 2019 as information only, as submitted by the Treasurer
- Carried –

Resolution No. 10

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston accept the Private Road Grant Review Report as information only, as submitted by the Treasurer
- Carried –

Resolution No. 11

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston accepts the Quarterly Tax Collector Report as information only, as submitted by the Tax Collector
- Carried –

Resolution No. 12

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston accepts the Monthly Report for September as information only, as submitted by the Road Superintendent
- Carried –

Resolution No. 13

Moved by: Tim Conlin

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston accepts the Monthly Building Department Report as information only, as submitted by the Chief Building Official.
- Carried –

12. Items for discussion & motions

- (a) Matt Keech
RE: Construction of New Fire Hall and Drainage of Water
- (b) Corporation of the Township of Limerick
RE: Joint Service Discussions and Appointment of Members to Ad Hoc Committee
- (c) Township of Faraday / Township of Tudor and Cashel
RE: Shared Services for Building Official

Matt Keech was present and spoke to Council regarding the construction of the New Fire Hall and concerns regarding Drainage of Water from the proposed site onto his property.

Councilor Tim Conlin advised Mr. Keech that his concerns would be taken in to consideration and that the drainage issue would be dealt with during the development process.

Resolution No. 14

Moved by: Jay Morrison

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston agree to appoint Jay Morrison and Tim Conlin to attend the Shared Services for Building Official Meeting being held at the Township of Faraday Municipal Office on October 16, 2019
- Carried –

13. Items to be read (to be brought forward for discussion and/or motion if necessary)

- (a) Waste Reduction Week in Canada
RE: Proclaim Waste Reduction Week 2019
- (b) Chatham-Kent
RE: Resolution Regarding Provincial Funding Cuts to Legal Aid Ontario
- (c) Mississippi Mills
RE: Resolution Reducing Litter & Waste in Our Communities
- (d) The Corporation of the Township of Larder Lake
RE: Resolution requesting Ministers and the Premier offer Electronic
`Delegations
- (e) Corporation of the Township of North Glengarry
RE: Resolution regarding Pupil Accommodation Review Guidelines
- (f) Town of Vile de Penetanguishene
RE: Municipal Amalgamation
- (g) The Corporation of the Township of Central Frontenac
RE: Enforcement for Safety on Family Farms
- (h) City of Hamilton
RE: Lobbying of the Federal Government to review the regulations related
to consumer packaging on single-use wipes

Resolution No. 15

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston Proclaim Waste Reduction Week October 21-27, 2019 in the Township of Wollaston.

- Carried –

Resolution No. 16

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Municipality of Chatham-Kent regarding Provincial Funding Cuts to Legal Aid Ontario.

- Carried –

Resolution No. 17

Moved by: Jay Morrison

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Municipality of Mississippi Mills regarding Reducing Litter & Waste in Our Communities

- Carried

Resolution No. 18

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Township of Larder Lake regarding Lobbying the Provincial Ministers to offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences.

- Carried –

Resolution No. 19

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Township of North Glengarry regarding Changes to the Pupil Accommodation Review Guideline.

- Carried –

Resolution No. 20

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Town of Penetanguishene regarding Municipal Amalgamation

- Carried –

Resolution No. 21

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston supports the resolution from the Township of Central Frontenac regarding Enforcement for Safety on Family Farms.

- Carried –

Resolution No. 22

Moved by: Jay Morrison

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston supports the resolution from the City of Hamilton regarding lobbying of the Federal Government to review the regulations related to consumer packaging on single-use wipes to remove the word flushable.

- Carried –

14. Correspondence for Council Information

- (a) Minister of Rural Economic Development
RE: Thank you letter of February 4, 2019, congratulating on appointment
- (b) Wollaston Public Library
RE: June 7, 2019 Board Meeting Minutes
RE: July 5, 2019 Board Meeting Minutes
- (c) County Council Report – August 29, 2019
- (d) Eastern Ontario Wardens' Caucus Newsletter Summer 2019
- (e) Ontario Trillium Foundation – Learn how the Ontario Trillium Foundation can support your grow application
- (f) Ontario Provincial Police
RE: OPP Municipal Policing 2020 Annual Billing Statement Package
- (g) Municipal World Magazine – September Issue (available in office)
- (h) Quinte Arts Council – Umbrella Magazine (available in office)

Resolution No. 23

Moved by: Tim Conlin

Seconded by: Darlene Colton

Be it resolved that the Council of the Township of Wollaston receive and file all correspondence not dealt with by resolution.

- Carried –

15. Notice of Motions – introduction of future motions to be placed on next meeting's agenda

16. New Business – non agenda items which because of urgency cannot be deferred to a subsequent meeting identified to be conserved in this meeting both in camera and in open session

Dan Bird – Deputy Fire-Chief was present to explain to Council the changes that were being proposed in the DRAFT Open Air Fire By-Law, with respect to No Burn Permits being issued and restriction on use of Flying Lanterns.

17. In Camera Session

Resolution No. 24

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston go into a Closed Meeting of Council under Section 239 (2) (d) Labour relations or employee negotiations RE: Fire Chief; Clerk Administrator and Chief Building Official and Section 239 (2) (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose RE: Integrity Commissioner

- Carried -

Resolution No. 25

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that the Council of the Township of Wollaston rise from the Closed Meeting of Council Under Section 239 (2) (b) and 239 (2) (f) and resume regular business at 8:55 pm

- Carried –

Resolution No. 26

Moved by: Jay Morrison

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston ask staff to further investigate the proposal put forward by the Deputy Fire Chief

- Carried -

18. By-Laws

Resolution No. 27

Moved by: Tim Conlin

Seconded by: Jay Morrison

Be it resolved that By-Law No. 51-19, being a By-Law to appoint Barry Wannamaker as the Acting Municipal Clerk of the Township of Wollaston, be passed this the 7th day of October, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried –

Resolution No. 28

Moved by: Lynn Kruger

Seconded by: Tim Conlin

Be it resolved that By-Law No. 52-19, being a By-Law to appoint signing officers and impart the authority to bind the Corporation, be passed this 7th day of October, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried –

Resolution No.29

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that By-Law No. 53-19, being a By-Law for prescribing the time for setting fire in Wollaston Township and the precautions to be observed, be passed this 7th day of October, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried –

Resolution No. 30

Moved by: Jay Morrison

Seconded by: Darlene Colton

Be it resolved that By-Law No. 54-19, being a By-Law to appoint Brenda Vader as the Municipal Clerk for the Township of Wollaston, be passed this 7th day of October, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried –

Resolution No. 31

Moved by: Darlene Colton

Seconded by: Jay Morrison

Be it resolved that By-Law No. 55-19, being a By-Law to confirm the proceedings of Council for October 7, 2019, be passed this 7th day of October, 2019, to be signed by the Reeve and the Clerk with the corporate seal affixed hereto.

- Carried -

19. Adjournment

Resolution No: 32

Moved by: Tim Conlin

Seconded by: Lynn Kruger

Be it resolved that the Council of the Township of Wollaston adjourns at 9:00 pm to meet again on October 21,2019 at the Coe Hill Legion at 6:00 pm or at the Call of the Reeve.

- Carried -

Barbara Shaw - Reeve

Barry Wannamaker – Clerk