

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

April 20, 2020

By Electronic Participation

Reeve Shaw called the regular meeting of Council to Order at 3:00 p.m. on the above noted date, with all members present by electronic means.

Staff Present Electronically: B. Crocker, Clerk/Administrator  
Consultant Present Electronically: B. Wannamaker

The meeting was opened with a reading of a Land Acknowledgement from the Reeve and then a greeting from the Reeve. The Reeve briefly mentioned that the LPAT decision had been dismissed. She also asked everyone to do a silent reflection to honour the loss of life in Nova Scotia. The Reeve then continued with the meeting of council.

Potential conflict of interest was declared by Reeve Shaw in regard to an item in the Clerk's Report.

MOTION NO.: 01 MORRISON - CONLIN

RESOLVED, THAT the Council approves the Agenda of the for the April 20, 2020 meeting, as circulated, as amended to add discussion about LPAT and discussion regarding the modernization funding.

MOTION NO.: 02 MORRISON – CONLIN

RESOLVED, THAT Council approves the minutes from the following meetings: March 16, 2020, March 27, 2020 and April 09, 2020.

MOTION NO.: 03 KRUGER – MORRISON

RESOLVED, THAT Council receives the Clerk's Report, as submitted.

MOTION NO.: 04 MORRISON – CONLIN

RESOLVED, THAT Council directs the Clerk to schedule a budget meeting and a meeting with Greenview Environmental, as discussed.

The Clerk had attached three draft policies for review and discussion by council.

The first policy was for Use of an Unopened Road Allowance. It was suggested that the Clerk have the new Building Official review the policy and provide input for the next meeting.

The next policy was a Procurement Policy. Council discussed this in detail and approved the policy as drafted.

The final policy presented was for the Sale of Shoreline Road Allowance. Council discussed this in great detail, and it was suggested that further input be received from the new Building Official. Council wondered if the Building Official could advise as to the number of properties that have structures located on the shoreline road allowance. The Clerk indicated that this may take some time and could be a costly expense to the Township as the legal descriptions provided by MPAC does not indicate that the property owner owns the shoreline road allowance. Concern was raised regarding past practices and possibly liability.

The following Resolution was adopted:

MOTION NO.: 05           MORRISON – CONLIN

RESOLVED, THAT Council requests that the draft unopened road allowance policy go to Scott Richardson for review;

THAT, the Procurement policy come back to a future meeting for approval;

THAT, the Shoreline Road Allowance policy go to Scott Richardson for review and comparison.

MOTION NO.: 06           MORRISON – CONLIN

RESOLVED, THAT Council receives the Treasurer's Report, as submitted.

MOTION NO.: 07           CONLIN – MORRISON

RESOLVED, THAT Council receives the Road Superintendent's Report, as submitted.

MOTION NO.: 08           CONLIN – MORRISON

RESOLVED, THAT Council defers the investigation for leasing of a tandem truck to budget deliberation.

MOTION NO.: 09           KRUGER – MORRISON

RESOLVED, THAT Council receives the minutes from the Control Group meeting dated April 09, 2020.

MOTION NO.: 10          CONLIN – KRUGER

RESOLVED, THAT Council receives the Fire Chief Report, as circulated.

At this time, Fire Prevention Officer, Cindy Fuerth, was to speak with Council to provide an update. She was not initially available but did contact the office through the regular land line to provide a verbal report to council. She spoke about personal protective equipment, MNRF zero tolerance, fire bans along with the need to get information out to all residents. She also spoke about Blaine McCormack and administration duties.

MOTION NO.: 11          KRUGER - CONLIN

RESOLVED, THAT Council defer the request from Margaret Hern in regard to the closure of the unopened road allowance between Lot 30 and 31, Concession 14.

MOTION NO.: 12          MORRISON - CONLIN

RESOLVED, THAT Council defer the request from Paul Stacey in regard to allowing Mr. Stacey to rebuild his floating dock on the municipally owned shoreline road allowance.

MOTION NO.: 13                   MORRISON - CONLIN

RESOLVED, THAT Council receives the Staff Report as submitted regarding the use of the Township Crest/Logo and the Hastings County Co-Branded Logo and hereby approves the Staff Recommendations for use of each.

MOTION NO.: 14                   CONLIN - KRUGER

RESOLVED, THAT Council approves the Staff Report as submitted regarding a Public Art Policy, the Artist Application Form and the Public Artist Agreement.

MOTION NO.: 15                   MORRISON - CONLIN

RESOLVED, THAT Council approves the change of title for the Head of Council from Reeve to Mayor, effective April 21, 2020;

AND FURTHER, THAT Council approve the change of title for the Deputy-Reeve to that of Deputy-Mayor, effective April 21, 2020.

MOTION NO.: 16                   CONLIN - COLTON

RESOLVED, THAT Council receives the correspondence for information, as circulated.

There were no Notice of Motions presents.

Under the heading of New Business, the Reeve referred to the LPAT decision and indicated she was glad that the case had been dismissed.

Revitalization Funding was then discussed. Consultant, Barry Wannamaker, provided an update on the Pavilion. A courtesy crosswalk was mentioned by the School. It was suggested that if there were money left over, maybe it would be possible to make the area more accommodating to assist the Recreation Committee. Mr. Wannamaker indicated that he would be forwarding council an update as to where the money has been invested to date.

Normally, at this point of the meeting, members would go into a closed meeting, if required. Reeve Shaw suggested that since this was a video conference, that council continue with the adoption of by-laws and then go into a closed meeting. Council was agreeable and therefore proceeding to move forward with review of by-laws.

MOTION NO.: 17                   CONLIN - KRUGER

RESOLVED, THAT Council requests staff to communicate with the Chair and Library CAO to determine how funding is being utilized at this time.

MOTION NO.: 18                   MORRISON - CONLIN

RESOLVED, THAT By-law No.: 27-2020, being a by-law to establish a code of conduct for members of council, be passed this 20<sup>th</sup> day of April 2020, to be signed by the Reeve and Clerk with the Corporate seal affixed hereto, with the addition of a sexual harassment clause.

MOTION NO.: 19                    CONLIN - KRUGER

RESOLVED, THAT By-law No.: 28-2020 , being a by-law to authorize execution of an Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing, be passed this 20<sup>th</sup> day of April, 2020, to be signed by the Reeve and Clerk with the Corporate Seal affixed hereto,

MOTION NO.: 20                    MORRISON - KRUGER

RESOLVED, THAT By-law No.: 29-2020, being a by-law to appoint signing officers and impart authority to bind the corporation, be passed this 20<sup>th</sup> day of April 2020, to be signed by the Reeve and Clerk with the Corporate Seal affixed hereto.

Once the above was completed, Reeve Shaw advised that the public portion of the meeting was completed but that council would continue with a closed meeting as outlined in the Agenda.

MOTION NO.: 21                    CONLIN - MORRISON

RESOLVED, THAT Council go into a closed meeting to approve the closed meeting minutes of March 16, 2020; under Section 239(2)(b) pertaining to personal information about an identifiable individual including municipal or local board employees for the purpose of discussing hiring of an office assistant; and under Section 239(2)(f) pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose to allow for discussion of legal matters.

MOTION NO.: 22                    MORRISON - CONLIN

RESOLVED, THAT Council rise from the closed meeting and resume regular business.

MOTION NO.: 23                    CONLIN - MORRISON

RESOLVED, THAT By-law No.: 30-2020, being a by-law to confirm the proceedings of council for April 20, 2020, be passed this 20<sup>th</sup> day of April 2020, to be signed by the Reeve and Clerk with the Corporate Seal affixed hereto.

MOTION NO.: 24                    CONLIN - MORRISON

RESOLVED, THAT Council adjourn at 5:04 p.m. to meet again on May 11, 2020 or at the call of the Reeve.

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**MAYOR: BARBARA SHAW**

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**CLERK: BERNICE CROCKER**