

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

August 10, 2020

By Electronic Participation

Reeve Shaw called the regular meeting of Council to Order at 1:00 p.m. on the above noted date, with all members present by electronic means with the exception of Councillor Morrison who sent his regrets.

Staff Present Electronically:	B. Crocker, Clerk/Administrator
Treasurer:	T. Vader
Road Superintendent:	K. McCaw
Fire Chief:	S. Reid
CBO/By-law Enforcement Officer:	S. Richardson
Consultant Present Electronically:	B. Wannamaker

The meeting was opened with a reading of a Land Acknowledgement from the Mayor. The Mayor thanked extended gratitude to members of council and advised everyone they had a dense agenda to go through.

No potential conflict of interest was declared in the open meeting.

MOTION NO.: 01                      CONLIN - COLTON

RESOLVED, THAT the Council approves the Agenda, as amended by moving Item No. 16, By-law (a) to (c) ahead of Item No. 15, Closed Meeting, and by adding an item under #14, New Business pertaining to discussion of the August 2020 "What's Happening Wollaston?" newsletter

Opposed: None

MOTION NO.: 02                      COLTON – KRUGER

RESOLVED, THAT Council approves the minutes of July 13, 17 and 23, 2020 meetings, as circulated.

Opposed: None

At this time of the meeting, the Mayor welcomed Joanna Park, from the auditing firm of Baker Tilly. Ms. Park provided a PowerPoint presentation to those present summarizing the post audit letter and financial statements. The Mayor advised those in attendance that a copy of the presentation could be found on the Township's website. Ms. Park went through the presentation on a page-by-page basis and outlined the general nature of the audit. When completed, she accepted questions and comments from the members of council. Each member was given an opportunity to address Ms. Park. With no further questions or concerns, the Mayor thanked Ms. Park for attending the meeting.

MOTION NO.: 03                      CONLIN – COLTON

RESOLVED, THAT Council authorizes the Mayor and Clerk to sign the Management Report, as presented.

MOTION NO.: 04                      KRUGER – COLTON

RESOLVED, THAT Council receives the Clerk's Report, as submitted.

MOTION NO.: 05            CONLIN – COLTON

RESOLVED, THAT Council approves the following policies/forms and directs the Clerk to bring them back in the form of a by-law for formal adoption at the next regular meeting of council: Health and Safety Employee Handbook; Human Resources Policy; Hiring Policy; and Records Check Policy.

MOTION NO.: 06            COLTON – KRUGER

RESOLVED, THAT Council receives the Treasurer's Report, as submitted.

Opposed: None

MOTION NO.: 07            CONLIN – KRUGER

RESOLVED, THAT Council receives the Road Superintendent/Waste Site Report, as submitted.

Opposed: None

Discussion occurred regarding the estimated 60% recycling products that are going into the landfill site. It was suggested that Staff discuss this concern further and provide council with a strategy as to how the Township could better prevent this from occurring.

MOTION NO.: 08            COLTON – CONLIN

RESOLVED, THAT Council receives the Chief Building Official Report, as submitted.

Opposed: None

MOTION NO.: 09            COLTON – KRUGER

RESOLVED, THAT Council receives the Emergency Control Group minutes, as submitted.

Opposed: None

MOTION NO.: 10            CONLIN – COLTON

RESOLVED, THAT Council receives the Fire Chief Report, as submitted.

Opposed: None

MOTION NO.: 11            COLTON – CONLIN

RESOLVED, THAT Council receives the Consultant's Report, as submitted.

Opposed: None

MOTION NO.: 12            KRUGER – CONLIN

RESOLVED, THAT Council receives the Mayor's Report, as submitted.

Opposed: None

MOTION NO.: 13            CONLIN – COLTON

RESOLVED, THAT Council receives the correspondence from the Township of Tudor and Cashel and hereby directs the Clerk to contact Tudor and Cashel in regard to scheduling a meeting to investigate the possibility of a discussion on Fire Services with Tudor and Cashel, Limerick and Madoc Townships.

Opposed: None

MOTION NO.: 14            CONLIN – KRUGER

RESOLVED, THAT Council agrees to allow Shelly Snider and Reginald Saint-Dic to open that portion of the unopened road allowances between Lots 21-23, Concession 14 and 15 and Lots 20-21, Concession 14, pursuant to the following conditions:

1.     Abutting property owners be notified of the possible work to be undertaken on the unopened road allowance. Any concerns to be directed to the Clerk within 20 days of the date of such letter sent;
2.     Approval be received from Crowe Valley Conservation Authority, the Ministry of Natural Resources and Forestry and the Department of Fisheries and Oceans having jurisdiction in the area;
3.     The Township be compensated for market value of any worthwhile timber cut from the unopened road allowance;
4.     An agreement be completed with the property owners setting out that the Township will not be responsible for maintenance of an unopened road allowance, and that said Agreement be registered on title;
5.     The property owners obtain a survey of the unopened road allowance to confirm the boundaries and ensure encroachment does not occur on any abutting property.

Opposed: None

The following item in regards to a request by David Parkinson to purchase property at Lot 4N Spring Street was deferred. A request by the Clerk to direct Staff to conduct necessary searches of current municipally owned land not used by the Township with the possibility of declaring surplus was also deferred. It was noted that Consultant, Barry Wannamaker, was in the process of conducting these searches for council consideration.

MOTION NO.: 15            CONLIN – KRUGER

RESOLVED, THAT Council directs staff to review the Site Plan Agreement and bring it back for further discussion.

Opposed: None

MOTION NO.: 16            CONLIN – COLTON

RESOLVED, THAT Council agrees with the recommendations provided by Emily Galloway at the County of Hastings as per her letter dated July 28, 2020.

Opposed: None

MOTION NO.: 17            CONLIN – COLTON

RESOLVED, THAT Council supports the correspondence received from the Township of Puslinch in regard to calling upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value.

Opposed: None

MOTION NO.: 18            COLTON – CONLIN

RESOLVED, THAT Council agrees to contribute no money to the Quinte Humane Society from the 2021 budget.

Opposed: None

MOTION NO.: 19            CONLIN – KRUGER

RESOLVED, THAT Council supports the correspondence from the City of Owen Sound and the Municipality of Chatham-Kent in regard to the Private Members Bill put forward by Majid Jowhari: M-36, Emancipation Day, 43<sup>rd</sup> Parliament, 1<sup>st</sup> Session requesting that the Government designate August 01<sup>st</sup> of every year as “Emancipation Day” in Canada to acknowledge the heritage of Canada’s peoples of African descent and the contributions they have made and continue to make in Canada.

Opposed: None

Items 11. (d) and 11. (e) on the Agenda were deferred:

11. (d) This item was in two parts: 1. An amendment to the Procedural By-law to allow members of council and committees who participate in open and closed meetings electronically to be counted for the purposes of quorum. 2. The second part of this item was in regard to a further amendment to the Procedural By-law to allow members of council flexibility to choose to allow proxy dates for members who are absent.

11. (e) An amendment to the Procedural By-law to allow the date and time of council meetings to be changed to the second Wednesday of each month with a start time of 8:00 a.m. for the closed meeting and 9:00 a.m. for the open meeting.

MOTION NO.: 20            CONLIN - COLTON

RESOLVED, THAT Council directs Staff to submit an application for funding through the Improving Connectivity for Ontario (ICON) program to

determine if the installation of more internet towers within the Township is feasible.

Opposed: None

The next item on the Agenda in regard to Social Media Handling and Updates was deferred.

MOTION NO.: 21                    COLTON - KRUGER

RESOLVED, THAT Council receives the correspondence for information purposes, as circulated.

Opposed: None

There were no Notice of Motions introduced at this time.

The next item on the Agenda was added under the Heading of New Business. Council discussed concerns regarding the August 2020 "What's Happening Wollaston" Newsletter. Members were concerned that an anonymous person was using the original template the Township had consistently used in the past. Members discussed concerns related to someone trying to undermine the municipal brand with unfair, targeted attacks against various individuals. It was suggested that Staff obtain advice on how to respond to this anonymous newsletter.

MOTION NO.: 22                    CONLIN - COLTON

RESOLVED, THAT By-law No.: 54-2020, being a by-law to approve health and safety policies, forms, checklists and reporting requirements, be passed this 10<sup>th</sup> day of August 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 23                    KRUGER - COLTON

RESOLVED, THAT By-law No.: 55-2020, being a by-law to approve the Workplace Violence and Harassment Prevention Policy, be passed this 10<sup>th</sup> day of August 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 24                    COLTON - KRUGER

RESOLVED, THAT By-law No.: 56-2020, being a by-law to enter into a Site Plan Agreement with Denzil Brown and Angela Gardner, be passed this 10<sup>th</sup> day of August 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

Once the above was completed, Mayor Shaw advised that the public portion of the meeting was completed but that council would continue with a closed meeting as outlined in the Agenda. She further mentioned that if anyone had questions regarding the rest of the meeting, they could contact the Clerk the next day.

MOTION NO.: 25                      CONLIN - COLTON

RESOLVED, THAT Council go into a closed meeting to:  
(a) Approve the closed meeting minutes from July 13, 17 and 23, 2020;  
(b) Under Section 239(2)(e) pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Zoning Violation;  
(c) Under Section 239(2)(b) pertaining to personal information about an identifiable individual including municipal or local board employees – 2018 election – Report from Consultant;  
(d) Under Section 239(2)(f) pertaining to advice that is subject to solicitor-client privilege – legal and employee concerns.

Opposed: None

MOTION NO.: 26                      CONLIN - COLTON

RESOLVED, THAT Council come out of the closed meeting at 5:27 p.m., resuming regular business.

Opposed: None

MOTION NO.: 27                      CONLIN - COLTON

RESOLVED, THAT Council directs the Clerk to carry out all issues as discussed in the closed meeting.

MOTION NO.: 28                      CONLIN - COLTON

RESOLVED, THAT By-law No.: 57-2020, being a by-law to confirm the proceedings of Council for August 10, 2020, be passed this 10<sup>th</sup> day of August 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 29                      COLTON - CONLIN

RESOLVED, THAT Council adjourn at 5:28 p.m. to meet again on September 14, 2020 or at the call of the Mayor.

Opposed: None