

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

October 14, 2020

By Electronic Participation

Mayor Shaw then called the regular meeting of Council to Order at 3:00 p.m. on the above noted date, with all members present by electronic means.

Staff Present Electronically:

Clerk/Administrator:	B. Crocker
Road Supt./Waste Site Supervisor:	K. McCaw
Fire Chief:	S. Reid
CBO/By-law Enforcement Officer:	S. Richardson
Consultant:	B. Wannamaker

The Mayor opened the meeting with a Land Acknowledgement.

Potential conflict of interest declared by Mayor Shaw in regard to item 8. – Delegation

The Mayor asked for a moment of silence to reflect on those who have been impacted by COVID-19.

MOTION NO.: 01 COLTON - KRUGER

RESOLVED, THAT the Council approves the Agenda, as amended by moving Item No. 16, By-law (a) to (b) ahead of Item No. 15, Closed Meeting and adding the Emergency Control Group Report to the Clerk's Report as Item 9. (a).

Opposed: None

MOTION NO.: 02 CONLIN – MORRISON

RESOLVED, THAT Council approves the minutes of September 14, 2020 meetings, as circulated.

Opposed: None

There was no business arising from the Minutes.

As the Mayor had declared a declaration of pecuniary or other conflict of interest, Deputy-Mayor Kruger welcomed Tyler Peters and Dan Hagan from Greenview Environmental. Discussion occurred regarding next steps in waste management strategic planning, asset management planning and stormwater asset study work, approval of the RFP for recycling, the draft report for the Winter Maintenance Study, a update on the Multi-Municipal Administrative Servicing Study and considerations for funding of new fire hall construction in 2021. Members of Council had an opportunity to ask questions and address concerns. The following Resolutions were adopted:

MOTION NO.: 03 CONLIN – MORRISON

RESOLVED, THAT Council directs Staff and the Engineer of Record to finalize the process of selection of the preferred Proponent relative to the Request for Proposals (RFP# LF-2020-01) for Blue Box Recycling Processing and Haulage Services, identified here as Emterra Environmental, without delay and in order to ensure uninterrupted Blue Box Recycling Services to its ratepayers for the contract term commencing January 1, 2021.

AND FURTHER RESOLVED, THAT the agreed services would be in conformance with the RFP and related Addenda, and the Proposal submitted by Emterra Environmental dated September 17, 2020, forming the agreement's contract documents. Emterra Environmental and the Township shall proceed to execute the Service Agreement included in the RFP #LF-2020-01 by no later than the end of the irrevocability period, identified as November 16, 2020.

Opposed: None

MOTION NO.: 04 CONLIN – COLTON

RESOLVED, THAT Council approves the proposal received from Greenview Environmental for Core Asset – Stormwater Asset Study for Municipal Asset Management Planning Services dated September 28, 2020 and hereby directs staff and Greenview Environmental to proceed accordingly; with funds to cover costs for said services to be taken from OCIF reserves.

Opposed: None

MOTION NO.: 05 CONLIN – MORRISON

RESOLVED, THAT Council approves the draft report with any revisions as provided by Council and/or Staff for the Municipal Winter Road Maintenance Optimization Study prepared by Greenview dated September 30, 2020, and that a final report can be prepared and submitted in accordance with the project's funding agreement.

Opposed: None

MOTION NO.: 06 CONLIN – MORRISON

RESOLVED, THAT Council receives the Clerk's Report, as submitted.

Opposed: None

MOTION NO.: 07 COLTON – CONLIN

RESOLVED, THAT Council hereby directs the Clerk to bring back the Off-road Vehicle Policy in the form of a by-law for formal adoption at the next regular meeting of council, as amended by adding definitions regarding extreme Terrain Vehicles and motorcycles.

Opposed: None

MOTION NO.: 08 KRUGER – MORRISON

RESOLVED, THAT Council receives the Treasurer's Report, as submitted.

Opposed: None

MOTION NO.: 09 CONLIN – KRUGER

RESOLVED, THAT Council receives the Committee of Adjustment Minutes, as submitted.

Opposed: None

MOTION NO.: 10 KRUGER – COLTON

RESOLVED, THAT Council receives the Road Superintendent/Waste Site Report, as submitted.

Opposed: None

MOTION NO.: 11 KRUGER – COLTON

RESOLVED, THAT Council receives the Chief Building Official Report, as submitted.

Opposed: None

MOTION NO.: 12 MORRISON – KRUGER

RESOLVED, THAT Council receives the Fire Chief Report, as submitted.

Opposed: None

MOTION NO.: 13 CONLIN – COLTON

RESOLVED, THAT Council receives the Mayor's Report, as submitted.

Opposed: None

MOTION NO.: 14 COLTON – CONLIN

RESOLVED, THAT Council receives Councillor Conlin's Report, as submitted regarding the Crowe Valley Conservation Authority.

Opposed: None

MOTION NO.: 15 COLTON – KRUGER

RESOLVED, THAT Council directs staff to contact Crowe Valley in regard to ownership of the Gut Road.

Opposed: None

MOTION NO.: 16 CONLIN – COLTON

RESOLVED, THAT Council receives the Consultant's Report, as submitted.

Opposed: None

MOTION NO.: 17 COLTON – MORRISON

RESOLVED, THAT Council approves the Shoreline Sale Application with Cathy Harris for the shoreline property lying in front of her property at Part Lot 20, Concession 7, designated as PART 2, PLAN 21R-15938;

RESOLVED, THAT Council approves the Shoreline Sale Application with Shawn and Ronald Kauth for the shoreline property lying in front of their property at Part Lot 5, Concession 15, designated as PART 1, PLAN 21R-19427;

RESOLVED, THAT Council approves the Shoreline Sale Application with Ronald Kauth for the shoreline property lying in front of his property at Part Lot 5, Concession 16, designated as PARTS 1-3, PLAN 21R-9569;

RESOLVED, THAT Council approves the Shoreline Sale Application with Lindsey and Adam Low for the shoreline property lying in front of their property at Part Lot 18, Concession 5;

AND RESOLVED, THAT Council directs Staff to send all necessary information to the municipal solicitor to commence the process for the sale of the above Shoreline Applications.

Opposed: None

At this time in the meeting, council discussed the Report provided by the Clerk regarding bag tags. The Report mentioned possible revenue based on charging bag tag fees at \$1.00 per bag, \$1.50 per bag and \$2.00 per bag. The Clerk suggested that bag tag fees be implemented as at April 01, 2021 which would allow Township staff time to get notices out to residents/property owners. Concerns were raised regarding Commercial and Industrial properties and garbage being brought into the Waste Disposal Site on trailers. The Clerk had indicated that she had not looked into garbage bags being delivered on a trailer. After much discussion, the Clerk indicated that she would conduct further research regarding Commercial and Industrial properties and the use of trailers to bring garbage to the Waste Disposal Site.

MOTION NO.: 18 COLTON – CONLIN

RESOLVED, THAT Council supports amendment to the Procedural By-law to allow the date and time of council meetings to be changed to the second Wednesday of each month with a start time of 8:00 a.m. for the closed meeting and 9:00 a.m. for the opening meeting.

Recorded Vote:	Councillor Conlin:	Yes
	Councillor Colton:	Yes
	Councillor Morrison:	No
	Deputy-Mayor Kruger:	No
	Mayor Shaw:	No

As there was not a consensus of the majority of council, the above motion was not adopted.

MOTION NO.: 19 CONLIN – MORRISON

RESOLVED, THAT Council receives the correspondence marked for information purposes, as circulated.

Opposed: None

MOTION NO.: 20 CONLIN - KRUGER

RESOLVED, THAT By-law No.: 65-2020, being a by-law to establish an agreement for road and bridge maintenance between Wollaston and Limerick Townships, be passed this 14th day of October 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 21 KRUGER - COLTON

RESOLVED, THAT By-law No.: 66-2020, being a by-law to amend the Comprehensive Zoning By-law No. 50-10, as amended by inserting General Provision Section 5.34.2 for the purpose of allowing shipping containers to be used as an accessory structure for storage purposes in the following categories: RU (Rural), C (Commercial), and I (Industrial) providing provisions are met, be passed this 14th day of October 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 22 COLTON - KRUGER

RESOLVED, THAT Council go into a closed meeting to:

- (a) Approve the closed meeting minutes from September 14, 2020;
- (b) Under Section 239(2)(e) pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Update on Township at Hay;
- (c) Under Section 239(2)(b) pertaining to personal information about an identifiable individual including municipal or local board employees – Consultant Contract Negotiations;
- (d) Under Section 239(2)(f) pertaining to advice that is subject to solicitor-client privilege including communications necessary for that purpose – Report.

Opposed: None

MOTION NO.: 23 CONLIN - MORRISON

RESOLVED, THAT Council come out of the closed meeting at 5:29 p.m., resuming regular business.

Opposed: None

MOTION NO.: 24 COLTON - KRUGER

RESOLVED, THAT Council directs the Clerk to carry out all issues as discussed in the closed meeting.

MOTION NO.: 25 CONLIN - MORRISON

RESOLVED, THAT By-law No.: 67-2020, being a by-law to confirm the proceedings of Council for October 14, 2020, be passed this 14th day of October 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 26 CONLIN - COLTON

RESOLVED, THAT Council adjourn at 6:31 p.m. to meet again on November 16, 2020 or at the call of the Mayor.

Opposed: None

Original signed at office

MAYOR: LYNN KRUGER

Original signed at office

CLERK: BERNICE CROCKER