

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

December 14, 2020

By Electronic Participation

MOTION NO.: 01 CONLIN - SWARTMAN

RESOLVED, THAT the Council goes into a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees – negotiations.

Opposed: None

MOTION NO.: 02 COLTON - MORRISON

RESOLVED, THAT the Council comes out of the closed meeting at 2:04 p.m. and directs Staff to act on what was discussed.

Opposed: None

Mayor Kruger called the special meeting to order at 2:30 p.m. regarding the rezoning of property owned by Margaret Hern. She advised that this rezoning was part of a condition of a severance application.

With no one having provided any support or non-support regarding the rezoning in writing prior to the meeting and no one in attendance for or against the rezoning, the following resolution was adopted:

MOTION NO.: 03 CONLIN - MORRISON

RESOLVED, THAT Council approves the zoning by-law amendment for the property located at Lot 30, Concession 14, in the Township of Wollaston, from Rural (RU) Zone to Limited Service Residential Exception No. 10 (LSR-10) Zone and hereby directs the Clerk to prepare a by-law to amend Comprehensive Zoning By-law No, 50-10 and to present the same at the January 11, 2021 meeting for adoption by Council.

Opposed: None

Mayor Kruger called the regular meeting of Council to Order on the above noted date, with all members present by electronic means.

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December 14, 2020 Minutes
Township of Wollaston

Staff Present Electronically:

Clerk/Administrator:	B. Crocker
CBO/By-law Enforcement Officer:	S. Richardson
Consultant:	B. Wannamaker

The Mayor opened the meeting with a Land Acknowledgement and greetings to those in attendance. The Mayor reminded everyone that if someone had a concern to reach out to Council by email and that, pursuant to the Complaint Policy, all complaints are required to be in writing. The Mayor wished everyone a safe and happy Christmas and happy New Year. She further welcomed the new member of Council, Jeff Swartman, and provided Mr. Swartman with an opportunity to address those in attendance.

No potential conflict of interest declared.

MOTION NO.: 04 COLTON - CONLIN

RESOLVED, THAT the Council approves the Agenda, as amended by moving Item No. 16 By-law (a) to (d) in front of Item 15 Closed Meeting (a) to (c).

Opposed: None

MOTION NO.: 05 CONLIN – COLTON

RESOLVED, THAT Council approves the minutes of November 16, 25 and December 08, 2020 meetings, as circulated.

Opposed: None

There was no business arising from the Minutes.

MOTION NO.: 06 CONLIN – COLTON

RESOLVED, THAT Council receives the Clerk's Report, as submitted.

AND FURTHER, THAT Council directs Staff to list the surplus recycling bins for sale at a cost of \$50.00 per bin.

Opposed: None

MOTION NO.: 07 COLTON – SWARTMAN

RESOLVED, THAT Council receives the Treasurer's Report, as submitted.

Opposed: None

MOTION NO.: 08 COLTON – CONLIN

RESOLVED, THAT Council receives the Office Assistant Report, as submitted.

Opposed: None

MOTION NO.: 09 COLTON – CONLIN

RESOLVED, THAT Council receives the Road Superintendent's Report, as submitted.

AND FURTHER, THAT Council directs staff to find out information around insurance policies during on-call period to bring back for further discussion.

Opposed: None

At this time in the meeting Deputy-Mayor Conlin mentioned the loader and whether it should be declared as surplus. Councillor Colton also mentioned the older truck and whether it should be declared as surplus. Since the Road Superintendent was unable to attend the meeting, the Clerk indicated she would speak with him and bring further information back regarding these issues for the January 2021 meeting.

MOTION NO.: 10 CONLIN – COLTON

RESOLVED, THAT Council receives the Chief Building Official's Report for December 2020, as submitted.

Opposed: None

MOTION NO.: 11 COLTON – MORRISON

RESOLVED, THAT Council receives the Fire Chief's Report, as submitted.

Opposed: None

MOTION NO.: 12 CONLIN – COLTON

RESOLVED, THAT Council receives the reports from Council as follows: Mayor's Report and Recreation Committee Report, as submitted.

Opposed: None

MOTION NO.: 13 CONLIN – MORRISON

RESOLVED, THAT Council receives the Consultant's Report, as submitted.

MOTION NO.: 14 CONLIN – COLTON

RESOLVED, THAT Council approves the Severance Application on behalf of Janet Byers at Part Lot 17, Concession 7, PARTS 10 & 11, PLAN 21R-5271 and Part Lot 16, 17 & 18, Concession 7, PART 21, PLAN 21R-14200, PT1, PLAN 21R-5311 on the conditions that:

1. All taxes are paid in full;
2. The property owner purchases the shoreline road allowance.

Opposed: None

MOTION NO.: 15 CONLIN – COLTON

RESOLVED, THAT Council approves the Severance Application submitted on behalf of Jon & Margarita Dalby at Part Lot 10, Concession 11 and Part Lot 11, Concession 11 on the conditions that:

1. All property taxes are paid in full;

2. The proposed benefitting lands be rezoned to Rural Exception Zone to prevent development of a dwelling.
3. The Township be deeded the minimum 33 feet width from the centreline of Albert Road across the frontage of the retained lands, should the Township not own this.
4. An Agreement be registered on title outlining that the Township will never be responsible for assuming the Right-Of-Way, confirming that the lots may not be accessible to emergency vehicles and the road will be maintained to municipal standards and that said Agreement will confirm that the Township will allow the Right-Of-Way to pass over the Concession Road Allowance legally, with all costs to be borne by the property owners.

Opposed: None

MOTION NO.: 16 SWARTMAN – COLTON

RESOLVED, THAT Council directs Staff to prepare a letter to Re/Max Realty Corporate Office, Re/Max Country Classics Ltd. Brokerage and the Real Estate Board that covers the Wollaston Township area in regards to the opinions expressed in the “What’s Happening Wollaston?” December 2020 flyer and to direct Staff to send a legal letter to Re/Max asking why they are endorsing such a newsletter, what their requirements are for any form of media releases up to and including flyers and will they identify the individual so further professional or municipal actions can be taken.

Opposed: None

MOTION NO.: 17 CONLIN – COLTON

RESOLVED, THAT Council approves the draft Site Plan By-law. As presented and directs the Clerk to bring it back for formal adoption at the next meeting of Council.

Opposed: None

MOTION NO.: 18 CONLIN – COLTON

RESOLVED, THAT should the Ministry of Environment Conservation and Parks (MECP) approve an amendment to the Environmental Compliance Approval (ECA) to allow for a Transfer Station at the Waste Disposal Site, Council directs Staff to contact Greenview Environmental to request a Request for Proposal be completed to contract out with a qualified company for the removal of waste to allow for the implementation of bag tags.

Opposed: None

MOTION NO.: 19 COLTON - SWARTMAN

RESOLVED, THAT Council directs Staff to apply to the Rural Economic Development Program for funding under the Strategic Economic Infrastructure Stream for work to be completed at Nellie Lunn Park.

Opposed: None

MOTION NO.: 20 CONLIN - COLTON

RESOLVED, THAT Council sets the following dates for regular meetings of Council for the 2021 year as follows: January 11, February 08, March 08, April 12, May 10, June 14, July 12, August 09, September 13, October 13, November 08 and December 13, unless otherwise noted/posted.

Opposed: None

MOTION NO.: 21 CONLIN - COLTON

RESOLVED, THAT Council approves the Shoreline Road Allowance Application received from Yvonne Mary Parker for the shoreline property lying in front of her property at Part Lot 6, Concession 15, designated as PART 3, PLAN 21R-6216.

AND RESOLVED, THAT Council directs Staff to send all necessary information to the municipal solicitor to commence the process for the sale of the above Shoreline Application.

Opposed: None

MOTION NO.: 22 COLTON - CONLIN

RESOLVED, THAT Council approves the draft by-law to prohibit or otherwise regulate the keeping of certain animals within the Township of Wollaston and hereby directs the Clerk to bring it back for formal adoption at the next council meeting.

Opposed: None

MOTION NO.: 23 CONLIN - COLTON

RESOLVED, THAT Council approves the draft by-law to regulate the use of Off-Road Vehicles within the Township of Wollaston and hereby directs the Clerk to bring it back for formal adoption at the next meeting of council.

Opposed: None

MOTION NO.: 24 CONLIN – COLTON

RESOLVED, THAT Council supports the correspondence received from Crowe Valley Conservation Authority in regard to the Province repealing Schedule 6 of the Budget Measures Act (Bill 229) in order for additional consultation to take place as per the Board request dated November 25, 2020, as attached.

Opposed: None

MOTION NO.: 25 SWARTMAN – COLTON

RESOLVED, THAT Council receives and files the correspondence received from the Municipality of Grey Highlands in regard to removing Schedule 6 from Bill 229, as per the letter dated November 18, 2020, as attached.

Opposed: None

MOTION NO.: 26 CONLIN – COLTON

RESOLVED, THAT Council receives and files the correspondence received from the Region of Peel in regard to contacting the Minister of

Finance to request that upon passage of the 2020 Ontario Budget, the amendment to the Assessment Act be implemented, as per the letter dated November 26, 2020.

Opposed: None

MOTION NO.: 27 SWARTMAN – COLTON

RESOLVED, THAT Council supports the correspondence received from Howick Township in regard to requesting the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans, as per the letter dated December 3, 2020.

Opposed: None

MOTION NO.: 28 CONLIN – COLTON

RESOLVED, THAT Council directs Staff to forward Council member comments regarding the Crowe Valley Conservation Authority 2021 draft budget.

Opposed: None

MOTION NO.: 29 COLTON – MORRISON

RESOLVED, THAT Council receives the correspondence for information purposes, as circulated.

Opposed: None

There was no Notice of Motion presented.

There was no New Business discussed.

Opposed: None

MOTION NO.: 30 CONLIN - COLTON

RESOLVED, THAT By-law No.: 72-2020, being a by-law to authorize execution of a CBO Shared Services Agreement with the Township of Faraday and the Township of Tudor and Cashel, be passed this 14th day of December, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

THIS RESOLUTION WAS NOT APPROVED. The Mayor indicated that the Clerk had received direction through Resolution No. 02 coming out of the closed meeting that began prior to this open meeting.

MOTION NO.: 31 CONLIN - COLTON

RESOLVED, THAT By-law No.: 73-2020, being a by-law to adopt a Procedural Manual For Council Vacancy, be passed this 14th day of December 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 32 COLTON - CONLIN

RESOLVED, THAT By-law No.: 74-2020, being a by-law to adopt a Procedural Manual To Appoint an individual To Fill A Council Vacancy, be passed this 14th day of December 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 33 CONLIN - COLTON

RESOLVED, THAT By-law No.: 75-2020, being a by-law to authorize execution of an Amending Agreement between the Township and Her Majesty the Queen in right of Ontario, be passed this 14th day of December 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 34 CONLIN - COLTON

RESOLVED, THAT Council goes into a Closed meeting as follows:

- (a) Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees – Job Evaluation and Pay Equity Review
- (b) To approve the closed meeting minutes of October 14, November 25 and December 08, 2020
- (c) Under Section 239(2)(f): Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Hay vs Wollaston and Moreau vs Wollaston

Opposed: None

MOTION NO.: 35 CONLIN - COLTON

RESOLVED, THAT Council comes out of the closed meeting at 4:43 p.m., resuming regular business.

Opposed: None

MOTION NO.: 36 CONLIN - SWARTMAN

RESOLVED, THAT Council directs Staff to carry out issues as discussed in the closed meeting.

Opposed: None

MOTION NO.: 37 COLTON - SWARTMAN

RESOLVED, THAT By-law No.: 76-2020, being a by-law to confirm the proceedings of Council for December 14, 2020, be passed this 14th day of December 2020, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 38 COLTON - CONLIN

RESOLVED, THAT Council adjourn at 4:44 p.m. to meet again on January 11, 2020 or at the call of the Mayor.

Opposed: None

MAYOR: LYNN KRUGER

CLERK: BERNICE CROCKER