

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

April 12, 2021

By Electronic Participation

Mayor Kruger called the regular meeting of Council to Order on the above noted date, with all members present by electronic means.

Staff Present Electronically:

Clerk/Administrator:	B. Crocker
Treasurer:	T. Vader
Office Assistant:	J. Peplinski
Road Superintendent:	K. McCaw
Fire Chief:	S. Reid
Consultant:	B. Wannamaker

The Mayor opened the meeting with a Land Acknowledgement and greetings to those in attendance.

MOTION NO.: 01                      CONLIN - COLTON

RESOLVED, THAT the Council approves the Agenda, as circulated.

Opposed: None

MOTION NO. 02                      COLTON – CONLIN

RESOLVED, THAT Council approves the minutes of March 08, 2021, as circulated.

Opposed: None

There was no business arising from the Minutes.

Mr. Lazurko was not able to attend the meeting at the scheduled time as a delegate. The Clerk had provided Council with a Report in regard to the request made by Mr. Lazurko who requested a 9-1-1 number for his property which is considered landlocked. The Clerk provided background information stating that the only access to Mr. Lazurko's property was by way of an unopened road allowance. County Staff were contacted and indicated that in order for Mr. Lazurko to be given a 9-1-1 number for his property, the Township must open the unopened road allowance to provide access. Staff recommendations were made and the following Resolution was adopted by Council:

MOTION NO.: 03                      CONLIN – COLTON

RESOLVED, THAT Council allows the unopened road allowance to be opened by Terry Lazurko pending the following conditions:

(a) the unopened road allowance be surveyed where it begins off of Old Hastings Road to end of Mr. Lazurko's property;

(b) the unopened road allowance be brought up to municipal standards;

(c) Mr. Lazurko enter into an Encroachment Agreement with the Township which shall include, but not be limited to the effect that Mr. Lazurko acknowledges that he will have no registered legal access to the unopened road allowance; he will keep and maintain the encroachment in good and proper state of repair; no modifications to the encroachment shall be made which are not authorized by the Township; he will comply with such requirements as may be required by the Public Works Manager. The Agreement shall be registered on title and further include that the Township of Wollaston is not now nor ever shall be responsible for assuming the upgrading of the road allowance;

(d) All costs will be the responsibility of Mr. Lazurko, including any legal costs incurred by the Township.

Opposed: None

MOTION NO.: 04                      CONLIN – COLTON

RESOLVED, THAT Council receives the Clerks Report, as presented;

AND FURTHER, THAT Council approves the appointment of Deputy Mayor Tim Conlin and Councillor Swartman to the Wollaston Lake Home and Cottage Association Milfoil Committee.

Opposed: None

At this time in the meeting, Councillor Swartman wanted to discuss why the Emergency Control Group had decided to close the boat launch. Council agreed to add this discussion under the heading of New Business.

MOTION NO.: 05                      COLTON – SWARTMAN

RESOLVED, THAT Council receives the Treasurer's Report and the Quarterly Operating Budget, as presented.

Opposed: None

MOTION NO.: 06            CONLIN – COLTON

RESOLVED, THAT Council receives the Office Assistant's Quarterly Tax and Interest Report as presented.

Opposed: None

MOTION NO.: 07            COLTON – CONLIN

RESOLVED, THAT Council amends the Social Media Handling Update Report as follows: to leave the Mayor on for the purpose of emergency management purposes only.

Opposed: None

MOTION NO.: 08            CONLIN – COLTON

RESOLVED, THAT Council receives the Roads Superintendent/Waste Site Report, as presented.

Opposed: None

MOTION NO.: 09            SWARTMAN – CONLIN

RESOLVED, THAT Council receives the Chief Building Official's Report, as presented.

Opposed: None

MOTION NO.: 10            COLTON – CONLIN

RESOLVED, THAT Council receives the Fire Chief's Report, as presented.

Opposed: None

MOTION NO.: 11            COLTON – SWARTMAN

RESOLVED, THAT Council receives the reports from Council as follows: Mayor's Report, Crowe Valley Conservation Authority and Volunteer Fire Department Report.

Opposed: None

MOTION NO.: 12            CONLIN – COLTON

RESOLVED, THAT Council gives Scott, Acting Fire Chief, permission to look for a used 1500-gallon pumper truck to replace the 800 gallon pumper truck.

Opposed: None

MOTION NO.: 13            COLTON – CONLIN

RESOLVED, THAT Council approves the sale of the shoreline road allowance to Janet Byers in front of her property at Part Lot 17, Concession 7;

AND FURTHER, THAT Council directs Staff to send necessary documentation to the municipal solicitor to commence the process.

Opposed: None

MOTION NO.: 14            COLTON – CONLIN

RESOLVED, THAT Council approves the sale of the shoreline road allowance to Ronald and Linda Minshall in front of their property at Part Lot 17, Concession 7;

AND FURTHER, THAT Council directs Staff to send necessary documentation to the municipal solicitor to commence the process.

Opposed: None

MOTION NO.: 15            COLTON – CONLIN

RESOLVED, THAT Council receives the Election Report for information; that the voting method of internet/telephone for the 2022 municipal election be approved; and a by-law be brought forward to Council authorizing the alternative voting method as required by the Municipal Elections Act.

Opposed: None

MOTION NO.: 16            CONLIN – COLTON

RESOLVED, THAT Council supports the correspondence received from the Crowe Valley Conservation Authority in regard to a letter sent to Daryl Kramp, MPP dated March 18, 2021.

Opposed: None

MOTION NO.: 17            SWARTMAN – CONLIN

RESOLVED, THAT Council receives and files the correspondence received from the City of Kitchener in regards to urging the Province to review and reconsider the current timelines established for review of Planning Act applications as outlined in the letter dated March 31, 2021.

Opposed: None

MOTION NO.: 18            CONLIN – COLTON

RESOLVED, THAT Council receives and files the correspondence received from the Township of Brock in regards to cannabis licensing and enforcement as outlined in the letter dated March 02, 2021.

Opposed: None

MOTION NO.: 19            COLTON – CONLIN

RESOLVED, THAT Council supports the correspondence received from the Town of Kingsville in regards to Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms) as outlined in the letter dated March 25, 2021.

Opposed: None

MOTION NO.: 20            SWARTMAN – COLTON

RESOLVED, THAT Council has reviewed the letter dated March 18, 2021 from the Solicitor General in regard to the new Ontario Provincial Police (OPP) detachment boards under the Community Safety and Policy Act, 2019 and hereby confirms the following:

1. That Wollaston Township, which is served by the Bancroft Detachment of the OPP, wishes to have one member of Council sit on the new Police Services Board; and

2. That one seat per municipality is the appropriate board composition.

Opposed: None

MOTION NO.: 21            CONLIN – COLTON

RESOLVED, THAT Council requests a letter be sent to What's Happening Wollaston to request they identify themselves and others working on the flyer. We defer decisions to send communications to What's Happening Wollaston until further discussion on how to proceed at a later date.

Opposed: None

MOTION NO.: 22            COLTON – CONLIN

RESOLVED, THAT Council receives the correspondence for information purposes, as circulated.

Opposed: None

There was no Notice of Motion presented.

Under New Business, Council agreed to allow Councillor Swartman to address his concerns as to why the boat launch had been closed by the Emergency Control Group. A question was raised as to who was in the Control Group and why the decision was made. The Clerk indicated the individuals in the Control Group and referred to the meeting and the consensus of the group to close the boat launch given the pandemic concerns. Councillor Swartman put forth the following Resolution which was adopted as follows:

MOTION NO.: 23            SWARTMAN – CONLIN

RESOLVED, THAT Council asks the CEMC Group to re-evaluate the boat launch closure.

Opposed: None

Councillor Swartman then mentioned that he would like to discuss the recording of Council meetings. The following Resolution was adopted:

MOTION NO.: 24                      SWARTMAN – COLTON

RESOLVED, THAT Council directs Staff to look further into recording of meetings and for them to be made public.

Opposed: None

As Councillor Swartman began to suggest another item for discussion under New Business, concerns were raised by other members of Council in regard to not providing sufficient notice for discussion of these items. Members were not in agreement with further items being added for discussion purposes.

MOTION NO.: 25                      CONLIN - COLTON

RESOLVED, THAT By-law No.: 21-2021, being a by-law to authorize the Mayor and Clerk to execute an Agreement with the Office of the Fire Marshall, be passed this 12<sup>th</sup> day of April 2021 to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 26                      CONLIN - COLTON

RESOLVED, THAT By-law No.: 22-2021, being a by-law authorizing approving a job description for the position of Clerk Administrator, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 27                      COLTON - CONLIN

RESOLVED, THAT By-law No.: 23-2021, being a By-law authorizing approving a job description for the position of Treasurer/Deputy Clerk, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 28            COLTON - CONLIN

RESOLVED, THAT By-law No.: 24-2021, being a By-law authorizing approving a job description for the position of Office Assistant, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 29            CONLIN - COLTON

RESOLVED, THAT By-law No.: 25-2021, being a By-law authorizing approving a job description for the position of Public Works Superintendent, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 30            COLTON - CONLIN

RESOLVED, THAT By-law No.: 26-2021, being a By-law authorizing approving a job description for the position of Road Lead Hand & Equipment Operator, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 31            CONLIN - COLTON

RESOLVED, THAT By-law No.: 27-2021, being a By-law authorizing approving a job description for the position of Equipment Operator, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 32            CONLIN - COLTON

RESOLVED, THAT By-law No.: 28-2021, being a By-law authorizing approving a job description for the position of Labourer, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None



MOTION NO.: 33            COLTON - CONLIN

RESOLVED, THAT By-law No.: 29-2021, being a By-law authorizing approving a job description for the position of Waste Site Attendant, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 34            CONLIN - COLTON

RESOLVED, THAT Council goes into a closed meeting at 4:10 p.m. to approve the closed meeting minutes of March 08, 15 and 26, 2021, under Section 239 (2)(b) personal information about an identifiable individual, including municipal or local board employees for the purpose of Staff concerns; under Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Opposed: None

MOTION NO.: 35            CONLIN - COLTON

RESOLVED, THAT Council comes out of the closed meeting at 4:56 p.m., resuming regular business.

AND RESOLVED FURTHER, THAT Council directs the Clerk to carry out all issues as discussed in the closed meeting.

Opposed: None

MOTION NO.: 36            COLTON - CONLIN

RESOLVED, THAT By-law No.: 30-2021, being a By-law to confirm the proceedings of Council for the March 15<sup>th</sup>, 26<sup>th</sup> and April 12<sup>th</sup>, 2021 meeting, be passed this 12<sup>th</sup> day of April 2021, to be signed by the Mayor and Clerk with the Corporate Seal affixed hereto.

Opposed: None

MOTION NO.: 37            COLTON - CONLIN

RESOLVED, THAT Council adjourn at 4:57 p.m. to meet again on May 10, 2021 or at the call of the Mayor.

Opposed: None

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**MAYOR: LYNN KRUGER**

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**CLERK: BERNICE CROCKER**