

THE CORPORATION OF THE  
TOWNSHIP OF WOLLASTON



**SURFACING TREATMENT  
REQUEST FOR TENDER**

**Date of Issue:**

Friday, June 17, 2022

**Proposal Submission Deadline:**

**Friday, July 15, 2022, at 12:00pm EST**

**Address for Submissions:**

The Corporation of the Township of Wollaston  
90 Wollaston Lake Road, PO Box 99  
Coe Hill, ON K0L 1P0

**Contact:**

Kirk McCaw, Public Works Superintendent

[kmccaw@wollaston.ca](mailto:kmccaw@wollaston.ca)

Phone: 613-337-5731

Fax: 613-337-5789

**THE CORPORATION OF THE TOWNSHIP OF WOLLASTON  
TENDER 2022-04  
SURFACE TREATMENT**

**1. GENERAL**

The Corporation of the Township of Wollaston is inviting tenders for the single surface treatment of approximately 6.2 km of roadway within the Township of Wollaston. Sealed tender bids will be received until **Friday, July 15, 2022, at 12:00pm EST**, and shall be clearly marked with the following:

<p>Surface Treatment Tender 2022-04 The Corporation of the Township of Wollaston Attention: Kirk McCaw, Public Works Superintendent 90 Wollaston Lake Road Coe Hill, ON K0L 1P0</p>
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**2. TENDERING REQUIREMENTS**

**2.1** Sealed tenders, plainly marked as to the contents, must be received prior to closing date specified.

**2.2** The following must be completed and submitted:

Tender form T-1 (2 pages)  
Gradation Test – Class 6 Aggregate  
Addendum(s) (if any)

**2.3** Tenders that do not comply strictly with our terms and conditions or tenders which are incomplete, obscure or made subject to further conditions or qualified may be rejected as informal or disqualified by the Corporation of the Township of Wollaston.

**2.4** Tenders must be signed by an authorized official of the firm.

**2.5** Individual items unit prices and accumulated sub-totals must be exclusive of the Harmonized Sales Tax required to be paid by the Township.

**2.6** The successful bidder must have Worker's Safety and Insurance Board coverage and provide a Worker's Safety and Insurance Board Clearance Certificate in advance of undertaking any of the work required by the contract.

**2.7** The Township reserves the right to reject any Tender where satisfactory evidence of sufficient capital, planning and/or experience to successfully execute and complete the work in the specified time is not furnished by the Tenderer, where requested by the Township.

**2.8** The Township reserves the right to reject any or all Tender or to accept any Tender should it be deemed to be in the best interest of the Municipality to do so.

**2.9** Neither the Contract Administrator or any officer or employee of the Township has authority to make or accept an offer or to enter into a Contract on behalf of the Township or to create any right against or to impose any obligation on the Township. Recommendation of a Tender to the Township for acceptance does not constitute acceptance of the Tender by the Township.

**2.10** The Township is not bound to accept the lowest or any tender.

### **3. INSURANCE**

The successful bidder shall carry a commercial general liability and automotive liability insurance policy in the minimum amount of \$5,000,000. The successful bidder must provide a valid Certificate of Insurance with the Corporation of the Township of Wollaston listed as an additional insured prior to execution of the contract.

### **4. TENDER SURETY**

The successful bidder shall provide a performance bond equal to one hundred percent (100%) of the Proponent's tender value (excluding taxes) and is required to be executed by the awarded Proponent prior to the signing of the Agreement. The performance bond must remain in effect for a period of not less than the full duration of the Contract and Warranty Period under the Contract.

### **5. TENDERERS TO INVESTIGATE**

Tenderers must satisfy themselves by personal examination of the site and by such other means as they may prefer as to the actual conditions and requirements of the work. The Tenderer shall carefully examine all available information so that the unit prices Tendered are commensurate with the nature of the work.

It shall be the Tenderer's responsibility to thoroughly inspect the site of the proposed works, determine the location of any buried or obstructing services and make

satisfactory arrangements for interference with such service with the proper jurisdictional agency.

The Tenderer shall ensure that all addenda issued during the Tendering period are attached as part of the submitted bid. Failure to do so will result in disqualification of the bid.

## **6. EMPLOYEES**

The contractor agrees that the Corporation of the Township of Wollaston is not to be deemed the employer of the contractor nor its personnel under any circumstances whatsoever. The Contractor or any sub-contractor of the Contract, will irrespective of the construction to be carried out under this contract:

- a) Give preference to local truckers if the Contractor requires more trucks than they have available of their own fleet;
- b) Give preference to local labour if it is necessary to augment their regular forces.

## **7. USE OF SUB-CONTRACTORS**

The Contractor agrees to submit a list of any Sub-Contractors who will be carrying out any part of this Contract. This list shall show the names of the proposed Sub-contractors and for what work each Sub-contractor will be responsible. The Township has the right to reject any of the Sub-contractors so named. In this event the Contractor shall arrange to have the proposed work done by such other Sub-contractor as may be approved by the Township.

## **8. EQUIPMENT**

The contractor shall furnish and maintain all such equipment as is considered necessary for conducting the work in an acceptable manner and at a satisfactory rate of progress. All equipment, tools, and machinery used for handling materials and executing any part of the work shall be maintained in a satisfactory, safe and efficient working condition. Equipment used by the contractor shall be such that no injury to the workers or property will result from its use.

The contractor shall provide reasonable protection to prevent property loss or damage and/or personal injury to persons, including but not limited to employees performing such work and all other persons who may be affected thereby.

The contractor shall be responsible and accept all liability for the licensing, inspections and any compliance with federal, provincial or municipal laws as they pertain to the vehicles to be used. Furthermore, the contractor will furnish to the Township any and all vehicle safety certificates on the vehicles to be used under the contract if requested.

Where a vehicle is hauling material for use in the contract, in whole or in part upon a public highway and where motor vehicle registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified under the **Highway Traffic Act**, whether such vehicle is registered in the name of the contractor or otherwise.

The equipment detailed on the Tender Form must be capable of adjustment to suit all operating conditions. Bidders shall make available all equipment for inspection by the Public Works Superintendent prior to execution of the contract.

## **8. HAUL ROADS**

Restoration of areas unnecessarily damaged by the Contractor's operation shall be at the Contractor's expense.

## **9. NOTICE TO CONTRACTOR**

The Contractor shall provide adequate protection for workers and the public at all times under the applicable Federal and Provincial Statutes, in accordance with all municipal by-laws and regulations together with any additional safety measures that may be necessary.

The contractor shall provide and maintain the necessary first aid items and equipment as called for under the First Aid Regulations of the **Workplace Safety and Insurance Act** and **Occupational Health and Safety Act**, and the Ontario Electrical Safety Code as applicable to the scope of work.

The contractor shall ensure that all employees are provided with and instructed in the use of safety equipment as required by the **Occupational Health and Safety Act** and by other regulations. Normal safety precautions should be observed while around and operating equipment. The Contractor shall observe and comply with all Municipal and Provincial safety regulations.

The Contractor must ensure that during the performance of the work of this contract, its

personnel are equipped and wear appropriate personal protective equipment: footwear, head protection, etc.

## **10. PAYMENTS**

Payment at the tendered price shall be deemed to be compensation in full for all work, materials, labour and equipment necessary to complete the work in accordance with the provisions of this tender. Terms shall be forty five (45) days net from the date the Contractor's invoice is received by the Township of Wollaston.

The Township shall hold back 10% on each progress payment to the tenderer until the end of the project such that the accumulated holdback will represent 10% of the total contract price.

Upon final inspection and approval by the Public Works Superintendent or designate and receipt of the "Statutory declaration of payment distribution by contractor", the 10% holdback will be released to the Tenderer.

## **11. ONTARIO PROVINCIAL STANDARDS**

The Ontario Provincial Standards (OPSS) shall apply to this project as determined by the Township.

## **12. PROTECTION OF WATER QUALITY**

At all times, the Contractor shall maintain existing stream flows and shall control all construction work so as not to allow sediment or other deleterious materials to enter the stream.

No waste or surplus organic material including topsoil is to be stored or disposed of within 30 m of any watercourses. Run-off from excavation piles will not be permitted to drain directly into watercourses but shall be diffused onto vegetative areas a minimum of 30 m from the watercourse. Where this measure is not sufficient or feasible to control sediment entering the watercourses, sedimentation traps or geotextile coverage will be required.

The Contractor shall not carry out equipment maintenance or refueling or store fuel containers within 100 m of any watercourse. The Contractor shall not stockpile construction debris or empty fuel/pesticide containers within the Contract limits.

### **13. CO-ORDINATION MEETINGS**

The Contractor shall attend such meetings with the Public Works Superintendent or designate as may be required to co-ordinate services affected by the Contract and routinely review its progress. A pre-construction meeting shall be scheduled to be held within 10 days of notification of acceptance of the Tender by the Township.

## **SCOPE AND SPECIFICATIONS**

### **1. SINGLE SURFACE TREATMENT & DOUBLE SURFACE TREATMENT**

The Contractor shall supply all labour, equipment, asphalt emulsion (as specified) and aggregate required to apply a single surface treatment over the entire project area:

The single surface treatment for each of the above is to be applied in accordance with OPSS 304 as follows:

- Class 3 aggregate with an application rate of 18 kg/ m<sup>2</sup> and a HFS2P binder at an application rate of 1.75 kg/m<sup>2</sup>

Measurements for payment shall be by the Square Metre.

### **2. LOCATION**

Various locations within the Township of Wollaston as designated by the Public Works Superintendent or designate. These shall include:

1. The Ridge Road: 6.2 km at 7.0 metres wide. This would be from 495 The Ridge Road to the intersection of North Steenburg Lake Road.
2. There are three sections marked for double surface treating they are as below:
  - a. 495 The Ridge Rd to 539 The Ridge Road
  - b. An area of approximately 80 m<sup>2</sup> named "Round Creek" which will be marked
  - c. An area of approximately 80 m<sup>2</sup> located near 1127 The Ridge Road

### **3. HOURS OF WORK**

The contractor's operations under this contract will be restricted to 7:00am – 7:00pm Monday through Thursday and 7:00am – 12:00pm on Friday. No work will be permitted on weekends or statutory holidays without written approval of the Public Works Superintendent or designate.

### **4. COMPLETION**

Work is to be completed by September 2<sup>nd</sup>, 2022. Extension of the completion date may be granted in writing by the Township, upon written request from the Contractor.



## 5. TESTING OF MATERIALS

A copy of the results of a gradation test completed on the applicable Aggregate material from the proposed source *is to be included with the tender submission*. This test is to be completed by an independent testing agency in accordance with OPSS.

The aggregate material supplied will be tested by the successful bidder as work proceeds in accordance with OPSS, once during the execution of the contract. Gradation testing results completed are to be in accordance with OPSS 1006 – Class 6, as required. The test is to be completed by an independent testing agency at the cost of the contractor.

The Contractor shall provide to the Township, certification of the binder from suppliers fourteen (14) days prior to proceeding with works under this contract. The Contractor shall supply the name, address, phone number and contact name for the supplier of products to allow the Township an appropriate time frame in which to inspect and test the products prior to the use of the products in any works.

Any retesting required, due to the materials or the work not meeting the requirements of the specifications upon the initial testing, shall be at the Contractors expense. These retesting costs may be deducted from the Contractors invoice by the Township.

## 6. TRAFFIC CONTROL/FLAGGING

Flagging for traffic control on this Contract shall be in conformance with the **Ministry of Transportation Traffic Control Manual for Roadway Work Operations** and **The Construction Health and Safety Program**.

## 7. CONTRACTOR'S SUPPLY OF CONSTRUCTION SIGNS

The contractor is responsible for the supply, erection, maintenance and subsequent removal of all temporary traffic controls, including signs, lights, barricades, delineators, cones etc. required for the work. This shall include signage to indicate "loose stone" and "reduce speed to 40km" during the construction period and for a necessary term after completion.

Traffic controls shall be provided in general accordance with the latest edition of the "Ontario Traffic Manual Book 7, Temporary Conditions" Division 5. Should any sign requirement be changed during the project, the Contractor will be responsible for all signage and the associated cost.

Traffic controls shall be operational before work affecting traffic begins.

## **8. CONSTRUCTION INFORMATION**

It is the Proponent's responsibility to obtain copies of the relevant and current OPSS and OPSD (latest edition) standards to ensure that these standards are used for the Contract, including the OPSS MUNI 100 2017.

**THE CORPORATION OF THE  
TOWNSHIP OF WOLLASTON**

**SURFACE TREATMENT  
REQUEST FOR TENDER 2022-04  
FORM T-1**

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Name of Tenderer (The Contractor)

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Address of Tenderer, including Postal Code

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Telephone Number

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Fax Number

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Email

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Name and Position of Person Signing for Contractor

**Tender For:           Surface Treatment**

**Location:            Various locations within the Township of Wollaston**

**Tender Closing Date:   Friday, July 15, 2022, at 12:00pm EST**

**Address for Submissions:**

Kirk McCaw, Public Works Superintendent  
The Corporation of the Township of Wollaston  
90 Wollaston Lake Road, PO Box 99  
Coe Hill, ON K0L 1P0

In accordance with the Provisions, Specifications and Conditions set out in the Request for Tender 2022-04 document, the Tenderer hereby offers to complete the work specified herein for the following unit prices:

Item	OPSS	Item Description	Unit	Unit Quantity	Unit Price	Total
1	304	Single Surface Treatment	m <sup>2</sup>	43,400		
2	304	Double Surface Treatment	m <sup>2</sup>	340		
<b>TOTAL TENDER PRICE</b> (Not including applicable taxes)						

**Quantities may be adjusted pending budgeting limitations.**

**WSIB ACCOUNT #** \_\_\_\_\_

**STATEMENT BY BIDDER**

BID DOCUMENT NAME: \_\_\_\_\_

1. I/We have read and understand all of the terms and conditions of the forms included as part of this tender package.
2. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Position

\_\_\_\_\_