

THE CORPORATION OF THE  
**TOWNSHIP OF WOLLASTON**



**CULVERT REPAIR AND REPLACEMENT  
REQUEST FOR QUOTATION # 2022 - 06**

**Date of Issue:**

September 26, 2022

**Proposal Submission Deadline:**

**Thursday, October 6, at 12:00pm EST**

**Address for Submissions:**

The Corporation of the Township of Wollaston  
90 Wollaston Lake Road, PO Box 99  
Coe Hill, ON K0L 1P0

## 1. GENERAL

The Corporation of the Township of Wollaston is inviting Quotations for the removal and replacement of five (5) culverts, to OPSS standards, in various locations within the Township of Wollaston. Sealed Quotation bids will be received until **Thursday, October 06, 2022, at 12:00pm EST**, and shall be clearly marked with the following:

<p style="text-align: center;"><b>Culvert Replacements, Lower Faraday Road</b> <b>RFQ# 2022-06</b> The Corporation of the Township of Wollaston Attention: Kirk McCaw, Public Works Superintendent 90 Wollaston Lake Road Coe Hill, ON K0L 1P0</p>
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## 2. QUOTATION REQUIREMENTS

**2.1** Sealed Quotations, plainly marked as to the contents, must be received prior to closing date specified.

**2.2** The following must be completed and submitted with Quotations:

- Quotation Form T-1 (2 pages)
- Addenda (if any)
- Preliminary schedule for the work
- WSIB Clearance Certificate

**2.3** Quotations that do not comply strictly with our terms and conditions or Quotations which are incomplete, obscure or made subject to further conditions or qualified may be rejected as informal or disqualified by the Corporation of the Township of Wollaston.

**2.4** Quotations must be signed by an authorized official of the Bidder's company.

**2.5** Individual items unit prices and accumulated sub-totals must be exclusive of the Harmonized Sales Tax.

**2.6** The successful bidder must have Worker's Safety and Insurance Board coverage and provide a Worker's Safety and Insurance Board Clearance Certificate with their Quotation.

**2.7** The Township reserves the right to reject any Quotation where satisfactory evidence of sufficient capital, plant and experience to successfully prosecute and complete the work in the specified time is not furnished by the Bidder where requested by the Township.

**2.8** The Township reserves the right to reject any or all Quotation or to accept any Quotation should it be deemed to be in the best interest of the Municipality to do so.

**2.9** Neither the Contract Administrator or any officer or employee of the Township has authority to make or accept an offer or to enter into a Contract on behalf of the Township or to create any right against or to impose any obligation on the Township. Recommendation of a Quotation to the Township for acceptance does not constitute acceptance of the Quotation by the Township.

**2.10** The Township is not bound to accept the lowest or any Quotation.

### **3. INSURANCE**

The successful bidder shall carry a commercial general liability and automotive liability insurance policy in the minimum amount of \$5,000,000. The successful bidder must provide a valid Certificate of Insurance with the Corporation of the Township of Wollaston listed as an additional insured prior to execution of the contract.

### **4. QUOTATION SURETY**

Not required.

### **5. BIDDERS TO INVESTIGATE & INQUIRIES**

Bidders must satisfy themselves by personal examination of the site and by such other means as they may prefer as to the actual conditions and requirements of the work. The Bidder shall carefully examine all available information so that the unit prices quoted are commensurate with the nature of the work.

It shall be the Bidder's responsibility to thoroughly inspect the site of the proposed works, determine the location of any buried or obstructing services and make satisfactory arrangements for interference with such service with the proper jurisdictional agency.

Any/all questions on this RFQ shall be submitted in writing by email to: [solutions@greenview-environmental.ca](mailto:solutions@greenview-environmental.ca). As warranted, questions and responses shall form part of any RFQ addenda.

The Bidder shall ensure that all addenda issued during the RFQ period are attached as part of the submitted bid. Failure to do so may result in disqualification of the bid.

## **6. EMPLOYEES**

The Contractor agrees that the Corporation of the Township of Wollaston is not to be deemed the employer of the Contractor nor its personnel under any circumstances whatsoever. The Contractor or any sub-Contractor of the Contract, will irrespective of the construction to be carried out under this contract:

- a) Give preference to local truckers if the Contractor requires more trucks than they have available of their own fleet;
- b) Give preference to local labour if it is necessary to augment their regular forces.

## **7. USE OF SUB-CONTRACTORS**

The Contractor agrees to submit a list of any Sub-Contractors who will be carrying out any part of this Contract. This list shall show the names of the proposed Sub-Contractors and for what work each Sub-Contractor will be responsible. The Township has the right to reject any of the Sub-Contractors so named. In this event the Contractor shall arrange to have the proposed work done by such other Sub-Contractor as may be approved by the Township.

## **8. EQUIPMENT**

The Contractor shall furnish and maintain all such equipment as is considered necessary for conducting the work in an acceptable manner and at a satisfactory rate of progress. All equipment, tools, and machinery used for handling materials and executing any part of the work shall be maintained in a satisfactory, safe and efficient working condition. Equipment used by the Contractor shall be such that no injury to the workers or property will result from its use.

The Contractor shall provide reasonable protection to prevent property loss or damage and/or personal injury to persons, including but not limited to employees performing such work and all other persons who may be affected thereby.

The Contractor shall be responsible and accept all liability for the licensing, inspections and any compliance with federal, provincial or municipal laws as they pertain to the vehicles to be used. Furthermore, the Contractor will furnish to the Township any and all vehicle safety certificates on the vehicles to be used under the contract if requested.

Where a vehicle is hauling material for use in the contract, in whole or in part upon a public highway and where motor vehicle registration is required for such vehicle, the Contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified under the *Highway Traffic Act*, whether such vehicle is registered in the name of the Contractor or otherwise.

The equipment detailed on the Quotation Form must be capable of adjustment to suit all operating conditions. Bidders shall make available all equipment for inspection by the Public Works Superintendent prior to execution of the contract.

## **8. HAUL ROADS**

Restoration of areas unnecessarily damaged by the Contractor's operation shall be at the Contractor's expense.

## **9. NOTICE TO CONTRACTOR**

The Contractor shall provide adequate protection for workers and the public at all times under the applicable Federal and Provincial Statutes, in accordance with all municipal by-laws and regulations together with any additional safety measures that may be necessary.

The Contractor shall provide and maintain the necessary first aid items and equipment as called for under the First Aid Regulations of the *Workplace Safety and Insurance Act* and *Occupational Health and Safety Act*, and the Ontario Electrical Safety Code as applicable to the scope of work.

The Contractor shall ensure that all employees are provided with and instructed in the use of safety equipment as required by the Occupational Health and Safety Act and by other regulations. Normal safety precautions should be observed while around and operating equipment. The Contractor shall observe and comply with all Municipal and Provincial safety regulations.

The Contractor must ensure that during the performance of the work of this contract, its

personnel are equipped and wear appropriate personal protective equipment: footwear, head protection, etc.

## **10. PAYMENTS**

Payment at the quoted price shall be deemed to be compensation in full for all work, materials, labour and equipment necessary to complete the work in accordance with the provisions of this Quotation. Terms shall be forty-five (45) days net from the date the Contractor's invoice is received by the Township of Wollaston.

The Township shall hold back 10% on each progress payment to the tenderer until the end of the project such that the accumulated holdback will represent 10% of the total contract price.

Upon final inspection and approval by the Public Works Superintendent or designate and receipt of the "Statutory declaration of payment distribution by Contractor", the 10% holdback will be released to the Tenderer.

## **11. ONTARIO PROVINCIAL STANDARDS**

The Ontario Provincial Standards (OPSS) and Ontario Provincial Standard Drawings (OPSD) shall apply to this project as specified, referenced, and applicable to the work.

## **12. ENVIRONMENTAL PROTECTION**

At all times, the Contractor shall maintain existing stream flows and shall control all construction work so as not to allow sediment or other deleterious materials to enter the stream.

No waste or surplus organic material including topsoil is to be stored or disposed of within 30 m of any watercourses. Run-off from excavation piles will not be permitted to drain directly into watercourses but shall be diffused onto vegetative areas a minimum of 30 m from the watercourse. Where this measure is not sufficient or feasible to control sediment entering the watercourses, sedimentation traps or geotextile coverage will be required.

The Contractor shall not carry out equipment maintenance or refueling or store fuel containers within 100m of any watercourse. The Contractor shall not stockpile construction debris or empty fuel containers within the Contract limits.

### **13. CO-ORDINATION MEETINGS**

The Contractor shall attend such meetings with the Public Works Superintendent or designate as may be required to co-ordinate services affected by the Contract and routinely review its progress. A pre-construction meeting shall be scheduled to be held within 10 days of notification of award of the project by the Township.

## SCOPE AND SPECIFICATIONS

### 1. REPLACEMENT OF CULVERTS

The services provided by the Contractor shall include, but not necessarily be limited to:

- Supply all labour, equipment, and materials requested for the replacement of the existing road cross CSP culverts with new HDPE culverts of same diameter and length.
  - HDPE Culvert Specification:
    - Corrugated outer wall.
    - Smooth inner wall.
    - Stiffness = 210 kPa.
    - Ends – bell and spigot.
    - HDPE couplers to match, as required.
- Install culverts to match existing invert elevation, minimum cover, plan location, plan extents.
- Install culverts in accordance with OPSD 802.010, with full application of frost treatment as per OPSD 803.030, and relative requirements.
- Granular backfill to be Granular A to OPSS 1010, compacted to 100% SPMDD.
- Non-woven geotextile to be installed over and around joint locations.
- Wear surface to be replaced (min. 50mm thickness of asphalt).
- Non-woven geotextile underlying 6” rip rap armouring on all culvert ends.
- Relocate existing culverts (undamaged) to Works Yard, 90 Wollaston Lake Road, Coe Hill, ON for Township future use.

In accordance with

### 2. LOCATION

Lower Faraday Road within the Township of Wollaston:

- Location 1: Lower Faraday Road, approximately 60m south of intersection of Sportsman Lane.
- Location 2: Lower Faraday Road, approximately 160m south of intersection of Sportsman Lane.



### **3. HOURS OF WORK**

The Contractor's operations under this contract will be restricted to 7:00am – 7:00pm Monday through Thursday and 7:00am – 12:00pm on Friday. No work will be permitted on weekends or statutory holidays without written approval of the Public Works Superintendent or designate.

### **4. COMPLETION**

Work is to be completed by October 28, 2022. Extension of the completion date may be granted in writing by the Township, upon written request from the Contractor.

### **5. TRAFFIC CONTROLS**

The Contractor is required to ensure the appropriate traffic controls are implemented with respect to the scope of the work, as per applicable legislation.

The Contractor is required to ensure that a minimum of one (1) single lane of traffic remains open throughout the course of the work. If a single lane cannot be kept open, the Contractor is required to implement all required measures, notifications, and coordination with applicable road users and/or authorities, for a road closure.

### **6. CONTRACTOR'S SUPPLY OF CONSTRUCTION SIGNS**

The Contractor is responsible for the supply, erection, maintenance and subsequent removal of all temporary traffic controls, including signs, lights, barricades, delineators, cones etc. required for the work.

Traffic controls shall be provided in general accordance with the latest edition of the "Ontario Traffic Manual Book 7, Temporary Conditions" Division 5. Should any sign requirement be changed during the project, the Contractor will be responsible for all signage and the associated cost.

Traffic controls shall be operational before work affecting traffic begins.

## **7. CONSTRUCTION INFORMATION**

It is the Proponent's responsibility to obtain copies of the relevant and current OPSS and OPSD (latest edition) standards to ensure that these standards are used for the Contract, including OPSS MUNI 100, et al, and as applicable to the work.

## **8. WARRANTY**

A minimum warranty period of twenty-four (24) months from the date of substantial completion shall apply to the work.



**THE CORPORATION OF THE  
TOWNSHIP OF WOLLASTON**

**CULVERT REPLACEMENTS, LOWER FARADAY ROAD  
REQUEST FOR QUOTATION # 2022-06**

**FORM T-1**

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Name of Bidder (The Contractor)

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Address of Bidder, including Postal Code

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Telephone Number

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Fax Number

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Email

In accordance with the Provisions, Specifications and Conditions set out in this Request for Quotation document, the Bidder hereby offers to complete the work specified herein as follows:

Item	OPSD	Item Material	Size	Price
1	OTM Book 7, etc.	Traffic Control, Environmental Protection	-	
2	802.010, 803.030	HDPE Culvert, Granular A	12.65m x 525mm ID	
3	802.010, 803.030	HDPE Culvert, Granular A	12.65m x 525mm ID	
4	MUNI 310	Hot Mix Asphalt, 50mm Thickness	-	
<b>Total Price</b>				
HST (13%)				
<b>Grand Total</b>				

**STATEMENT BY BIDDER**

BIDDER'S NAME: \_\_\_\_\_

1. I/We have read and understand all of the terms and conditions of the forms included as part of this tender package.
2. I/We understand that if our bid is successful, all requirements of the successful bidder as outlined in this bid document will be completed by the time and in the format required.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 Signature of Authorized Person

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Print Name / Position

\_\_\_\_\_