



# REQUEST FOR TENDER 2022-08

The Township of Wollaston invites you to submit a tender for Rehabilitation of the Municipal Roads Garage.

## **Submission Requirements**

All tenders should be emailed to [clerk@wollaston.ca](mailto:clerk@wollaston.ca) or clearly labelled with the words: "REQUEST FOR TENDER REHABILITATION OF THE MUNICIPAL ROAD GARAGE" and sent to:

Bernice Crocker, Clerk/Administrator  
The Corporation of the Township of Wollaston  
90 Wollaston Lake Road, PO Box 99  
Coe Hill ON, K0L 1P0

## **Deadline**

**The tenders must be received no later than January 30<sup>th</sup>, 2023, at 1:00PM EST.**

Tenders received after the closing time will be rejected and not considered for this Request for Tender. The Township of Wollaston reserves the right to dismiss any or all tenders at their sole discretion. The lowest bid will not necessarily be accepted.

## **Tender Requirements**

Submissions should include, but not necessarily be limited to, the following:

- Total Cost to the Township of Wollaston – A proposed total fixed fee (excluding HST) detailing the fees including a detailed cost breakdown. Bids are to be submitted as a lump sum dollar amount
- Confirmation of features included in the price, any available optional features/warranties etc.
- Any other supporting information you may wish to include with your submission
- Include the Tender Form and Bid Summary (attached)

# TENDER FORM

TO: Wollaston Township, Attention Bernice Crocker  
FOR: Rehabilitation of Municipal Roads Garage

Name of Firm or Individual Tendering		Phone Number	
Name of Person Authorized to Sign		Position	
Street Address			
City		Province	
Postal Code			

I/We, the undersigned, having carefully examined the Tender Specifications, and having read, understood, and accepted the General Conditions, Specifications supplied, for the sum of:

	\$
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(ex. One Thousand and Two Hundred Dollars Only)

**Bids must be received no later than January 30<sup>th</sup>, 2023, at 1:00PM EST.** Bids received after the closing time will be rejected and not considered for this Request for Tender. The Township of Wollaston reserves the right to dismiss any or all bids at their sole discretion. The lowest bid will not necessarily be accepted.

## General

The work being requested is to upgrade the Municipal Roads Garage for energy efficiency purposes.

Pre-Bid Site Meeting "MUST" be attended

Pre-Bid Site Meeting Date is **January 04<sup>th</sup>, 2022 at Municipal Roads Garage**

## Provisions

- Wollaston Township shall pay for the work as set out in this Tender upon completion and receipt of Final Inspection report from the Chief Building Official
- Work to be completed no later than August 25, 2023
- Contractors responsible for taking all measurements of items requested
- Contractor must abide by all health and safety standards, provide a WSIB Clearance Certificate and liability insurance satisfactory to the Township

# Summary: Rehabilitation Municipal Roads Garage

Specification - Garage	Details
Provide and install new water wash stainless steel sink to accommodate area.	
Provide and install water outlet for cold & hot water hose reel. To be placed near the sink. Specifics will be provided once sink is installed.	
Reinstall existing eye wash station to new sink.	
Specification – Garage	Details
Provide and install two new steel entrance doors.	
Provide and install five (5) new sealed, thermal-pane, upper windows, colour to conform with existing windows.	
Provide and Install two new 4-foot ceiling fans, remote controlled.	
Provide and Install new 10-foot metal work bench	
Specification – Garage (Bathroom)	Details
Provide and install new shower, 32-inch x 32-inch that meets accessibility requirements. Faucet hardware to be included.	
Provide and install new 4.8L single flush right height elongated 2-piece toilet in white and a 24-inch stainless steel grab bar, ADA Compliant	
Provide and install new 36-inch, D center rectangle basin vanity in oak finish with white engineered stone countertop. Faucet hardware to be included.	
Remove and replace current wall covering with Drywall that meets the requirements of the Ontario Building Code for bathrooms	
Specification – Garage (Lunchroom)	Details
Provide and Install additional four (4) Electrical Outlets	
Remove and replace floor covering with laminated, waterproof flooring.	

Remove and replace current wall covering with Drywall that meets the requirements of the Ontario Building Code	
Remove and replace cupboards with 4-foot-long D Shaker style base in oak finish with white engineered stone countertop, single stainless-steel sink with faucet hardware that meets accessibility requirements	
Remove and replace four (4) Light Fixtures with 4-foot LED light fixtures	
<b>Specification – Garage (Office)</b>	<b>Details</b>
Provide and install additional four (4) electrical outlets	
Remove and replace floor covering with laminated, waterproof flooring.	
Remove and replace four (4) light fixtures with 4-foot LED light fixtures	
Remove and replace shelving with three (3), 6-foot-long shelves in oak finish	
Remove and replace current wall covering with Drywall that meets the requirements of the Ontario Building Code	
Remove and replace desk with an L-shaped office computer desk, 4-foot x 4-foot to accommodate computer and storage, wood grain.	

Net Cost: \_\_\_\_\_

HST: \_\_\_\_\_

Total Tender: \_\_\_\_\_

\_\_\_\_\_  
Name of Authorized Signatory

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Company (if applicable)

\_\_\_\_\_  
Date