

Third Reading

Council of the Township of Wollaston

Moved by Graham Blair

Session 2009

Seconded by Charles [unclear]

No. 19-09

2009

That a by-law to approve the short form wording for
the by law 19-09 to provide for the regulating
& licensing of kennels & boarding facilities
within the Township of Wollaston & the
Council authorizes the Clerk to submit the
same to the courts for approval.

As reported by the committee of the Whole be read a third time, passed and numbered _____ and that the said by law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the by-law book.

Carried _____

Second Reading

Council of the Township of Wollaston

Moved by But [unclear]

That a by-law to _____

Session _____

Seconded by Graham Blair

No. _____

200

Be read a second time and be referred to a committee of the whole council.

Carried _____

First Reading

Council of the Township of Wollaston

Moved by Charles [unclear]

That a by-law to _____

Session _____

Seconded by But [unclear]

200

be received and read a first time.

Carried _____


The Corporation of the Township of Wollaston


By-Law 19-09

Being a by-law to approve the short term wording for the by-law 19-09 to provide for the regulating and licensing of kennels and boarding facilities within the Township of Wollaston and the Council authorizes the Clerk to submit the same to the courts for approval.

Read a first, second and third time and finally passed this 4th day of February, 2009.

Passed sealed numbered and entered into the by-law book.


Dan McCaw, Reeve


Marilyn Brickles, CAO/Clerk Treasurer

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

BY-LAW NO. 19-09

BEING A BY-LAW TO PROVIDE FOR THE REGULATING AND LICENSING OF KENNELS AND BOARDING FACILITIES WITHIN THE TOWNSHIP OF WOLLASTON.

WHEREAS Councils of local municipalities have the authority under the *Municipal Act, 2001*, to pass by-laws with respect to animals;

AND WHEREAS Section 150 of the *Municipal Act, 2001* authorizes the Council of the Corporation of the Township of Wollaston to provide for a system of licences with respect to any business wholly or partly carried on within the Township;

NOW THEREFORE the Council of the Corporation of the Township of Wollaston enacts as follows:

1. DEFINITIONS

For the purpose of this By-law the following definitions shall apply:

- 1.1 "boarding" shall mean the taking in of domestic animals for a period of time for monetary compensation;
- 1.2 "breeding" or "bred" shall refer to the generating of offspring;
- 1.3 "By-law Enforcement Officer" shall mean the person or persons appointed by Council from time to time to enforce the provisions of Township By-laws and shall include municipal law enforcement officers;
- 1.4 "Canine Control Officer" shall mean the person or persons appointed by Council from time to time for the purpose of animal control;
- 1.5 "Council" shall mean the Council of the Corporation of the Township of Wollaston;
- 1.6 "dog" shall mean any member of the species *canis familiaris* and shall include a male or female, spayed or neutered dog over the age of sixteen weeks.
- 1.7 "domestic animal" shall mean a dog, cat or other similar pet which is generally understood to be domesticated and is typically kept indoors at a residence.
- 1.8 "hunting dogs" shall mean dogs which are kept for the sole purpose of hunting and are kept outdoors.
- 1.9 "sled dogs" shall mean dogs which are kept for the sole purpose of pulling dog sleds and are kept outdoors.
- 1.10 "dwelling unit" shall mean a room or rooms operated as a housekeeping unit and used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities;
- 1.11 "Boarding Facility" shall mean non-residential building, structure, run or facility, or part thereof, used for the boarding of more than one (1) domestic animal, but does not include a veterinarian clinic;
- 1.12 "Humane Society" shall mean the Ontario Society for the Prevention of Cruelty to Animals or any local branch of the Ontario Humane Society;
- 1.13 "Kennel" shall mean any non-residential building, structure, or other facility, or part thereof, where dogs are kept, bred, or raised for profit or gain;
- 1.14 "Hobby Kennel" shall mean any area or facility where Hunting and/or Sled Dogs are kept outside.
- 1.15 "Licence" shall mean a certificate permitting an Owner to operate a Kennel, Hobby Kennel or Boarding Facility issued pursuant to the provisions of this By-law;

- 1.16 "Licensing Officer" shall mean the Clerk of the Township and/or such other person as may be appointed by Council from time to time for the purpose of processing and issuing Licenses under this By-law;
- 1.17 "Owner" shall mean the person who is the registered owner of the land on which the Kennel or Boarding Facility is located or to be located and in the case of a Kennel is also the person who owns, possesses or harbours a dog;
- 1.18 "person" shall include an individual, partnership, joint venture, company and corporation with or without share capital;
- 1.19 "purebred" shall mean any dog that is registered or eligible for registration with an association incorporated under the Animal Pedigree Act (Canada);
- 1.20 "Township" shall mean the Corporation of the Township of Wollaston;

2. **CONTRAVENTIONS AND LICENSING**

- 2.1 No person shall own, operate, manage, control, supervise or have a Kennel, Hobby Kennel or Boarding facility that is:
- (i) in contravention of one or more provisions of this By-law; or
 - (ii) in contravention of the site plan described in Section 2.5.3, Section 2.6.2 or Section 2.7.2 of this By-law, as applicable, and as finally approved by the Licensing Officer as part of the application process for a Licence.
- 2.2 No person shall own, operate, manage, control, supervise or have on any land in the Township a Kennel, Hobby Kennel or Boarding Facility without a valid and subsisting Licence issued pursuant to this By-law.
- 2.3 Only the Owner may apply for and be issued a Licence. A Licence is not transferable.
- 2.4 Every Owner who applies for a Licence shall do so in writing and shall provide all information reasonably required by the Township.
- 2.5 **Kennel Application Requirements**

Every Owner applying for a Licence for a Kennel shall submit the following to the Licensing Officer:

- 2.5.1 In the case of a Kennel for purebred dogs, proof of active membership in the Canadian Kennel Club or any other Association incorporated under the Animal Pedigree Act (Canada); and
- 2.5.2 written clearance from the Humane Society or a registered Veterinarian licensed to practice in the Province of Ontario verifying compliance with Section 3 of this By-law; and
- 2.5.3 a site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of all buildings or structures to be used for Kennel purposes. The site plan must also specify the distance which separates the Kennel buildings, structures, runs and facilities from all property lines and all buildings, including any residential buildings situated on the adjacent properties; and
- 2.5.4 a list of all dogs (NOT TO EXCEED 10 DOGS OVER THE AGE OF 4 MONTHS) to be kept on the subject land, including both purebreds and non-purebreds, and verification of current rabies vaccination of each dog; and
- 2.5.5 the Kennel Licence Fee as set out in Schedule "A" attached hereto and forming part of this By-law; and
- 2.5.6 a sworn declaration by the Owner that the Owner has never been convicted under any section of any Provincial or Federal Legislation pertaining to animal cruelty; and

- 2.5.7 clearance from the Township in regards to septic system approvals and/or sewage system approvals, as applicable.

2.6 **Hobby Kennel Application Requirements**

Every Owner applying for a Licence for a Hobby Kennel shall submit the following to the Licensing Officer:

- 2.6.1 a site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of the area to be used for the Hobby Kennel purposes. The site plan must also specify the distance which separates the Hobby Kennel area and runs from all property lines and all buildings, including any residential buildings situated on the adjacent properties; and
- 2.6.2 a list of all dogs (NOT TO EXCEED 10 DOGS OVER THE AGE OF 4 MONTHS) to be kept on the subject land, and verification of current rabies vaccination of each dog; and
- 2.6.3 the Hobby Kennel Licence Fee as set out in Schedule "A" attached hereto and forming part of this By-law; and
- 2.6.4 a sworn declaration by the Owner that the Owner has never been convicted under any section of any Provincial or Federal Legislation pertaining to animal cruelty; and

2.7 **Boarding Facility Application Requirements**

Every Owner applying for a Licence for a Boarding Facility shall submit the following to the Licensing Officer:

- 2.7.1 written clearance from the Humane Society or a registered Veterinarian licensed to practice in the Province of Ontario verifying compliance with Section 3 of this By-law; and
- 2.7.2 a site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of all buildings, structures, runs or facilities to be used for a Boarding Facility. The site plan must also specify the distance which separates the Boarding Facility from all property lines and all buildings, including any residential buildings situated on the adjacent properties; and
- 2.7.3 the Boarding Facility Licence Fee as set out in Schedule "A" attached hereto and forming part of this By-law; and
- 2.7.4 a sworn declaration by the Owner that the Owner has never been convicted under any section of any Provincial or Federal Legislation pertaining to animal cruelty; and
- 2.7.5 clearance from the Township in regards to septic system approvals and/or sewage system approvals, as applicable.

2.8 **Kennel, Hobby Kennel or Boarding Facility Prohibited in Dwelling Unit**

- 2.8.1 No Kennel, Hobby Kennel or Boarding Facility shall be located within any part of any dwelling unit or attached to any dwelling unit in the Township.
- 2.8.2 No Kennel, Hobby Kennel or Boarding Facility or part of any building or structure in the Township constituting a Kennel, Hobby Kennel or Boarding Facility shall be used for human habitation.

2.9 **Municipal Clearance**

Prior to the issuance of any Licence, the Licensing Officer shall obtain municipal clearance from the By-law Enforcement Officer that:

- (i) there have been no by-law infractions by the Owner during the previous licensing year; and
- (ii) a site inspection has been conducted to verify the information on the site plan and, in the case of a Kennel or Hobby Kennel, the number of dogs at the subject Kennel or Hobby Kennel; and
- (iii) the site plan and type of Kennel, Hobby Kennel or Boarding Facility (as the case may be) meets the applicable zoning requirements.

2.10 Refusal of Licence

- 2.10.1 The Licensing Officer shall refuse any Licence application which does not or would not meet with all of the requirements of this By-law.
- 2.10.2 In the event that a Licence application is refused, the Licensing Officer shall give Notice in writing to the Owner by registered mail or personal delivery.
- 2.10.3 The Owner may apply to the Licensing Officer in writing within 20 days of the date of Notice for a hearing before Council.
- 2.10.4 Upon receipt of a request for a hearing, the Licensing Officer shall arrange for such hearing at a Council meeting and Notice of the date, time and location of the hearing shall be given to the Owner in writing by registered mail or personal delivery not less than 7 days prior to the hearing.
- 2.10.5 Council shall review the application for a Licence together with the Licensing Officer's reasons for refusal and/or recommendations for conditions to be placed on any Licence and shall hear the Owner's verbal or written submissions as to how the application fulfills the requirements of this By-law.
- 2.10.6 Council, upon reviewing and hearing these submissions, may confer in closed session on the matter and shall render its decision and reasons therefore in open session.
- 2.10.7 Council may, in rendering its decision, refuse, approve or approve with special conditions the Licence.
- 2.10.8 The Licensing Officer shall give written Notice of Council's decision to the Owner in writing by registered mail or personal delivery within 10 days of the decision.
- 2.10.9 Council's decision shall be final and not subject to further review or appeal.

2.11 Changes to Site Plan (Kennel, Hobby Kennel or Boarding Facility)

- 2.11.1 If, after the issuance of a Licence, the Owner desires to make any changes to the Kennel, Hobby Kennel or Boarding Facility (as the case may be) which would differ from the site plan filed with the Licence application, the Owner shall first obtain the written approval of the Licensing Officer of a revised site plan.
- 2.11.2 Upon receipt of a revised site plan, the Licensing Officer shall obtain the municipal clearances as set out in Section 2.9 of this By-law and shall obtain written clearance from the Humane Society or a registered Veterinarian licensed to practice in the Province of Ontario verifying compliance with Section 3 of this By-law.
- 2.11.3 Upon receipt of a revised site plan, the Licensing Officer may consult with the Township in regards to, septic system approvals and/or sewage system approvals that provided clearance for the initial Licence.
- 2.11.4 Notice of approval or refusal of a revised site plan change shall be given to the Owner by the Licensing Officer in writing by registered mail or personal delivery.

2.11.5 In the event that the proposed change is refused, the Owner may apply for a hearing before Council following the same procedures as set out in Section 2.10 above.

2.12 Expiry of Licence and Renewal

2.12.1 Every Licence issued pursuant to this By-law shall expire on the 31st day of December in the year of the date of issue, and every application for renewal of the Licence shall be received by the Licensing Officer no later than the 31st day of January in the year of the date of the proposed renewal. Failure to renew a Licence on or before the 31st day of January as aforesaid shall necessitate the Owner filing a new application pursuant to this By-law.

2.12.2 Except as otherwise provided in this By-law, all of the requirements, fees and other provisions of this By-law shall be applicable to applications for renewal of a Licence.

3. STANDARDS FOR KENNEL OR BOARDING FACILITY

The Owner shall be responsible to ensure that the Owner's Kennel or Boarding Facility (as the case may be) complies with all of the following standards:

- 3.1 Every Kennel or Boarding Facility shall be of sufficient space to allow the dogs or other domestic animals kept therein to be able to comfortably extend their legs to their full extent, stand, sit, turn around and lie down in a fully extended position, and shall have no less than 2.3 square metres (25 sq. ft.) of floor area per dog or domestic animal which may be increased in accordance with the size of the dog or decreased in accordance with the size of any other domestic animal and approved by the Humane Society or registered Veterinarian licensed to practice in the Province of Ontario. Every Kennel or Boarding Facility shall have a floor soundly constructed of hard, durable material which is impervious to water.
- 3.2 Each dog run shall have a minimum floor area of 3.0 square metres (32 sq. ft.). In the case of runs for other domestic animals, the minimum floor area may be decreased in accordance with the size of the domestic animal and approved by the Humane Society or registered Veterinarian licensed to practice in the Province of Ontario.
- 3.3 Every Kennel or Boarding Facility shall provide an adequate constant supply of potable water for each animal's consumption together with an adequate supply of food of a type and in an amount which is nutritionally adequate for the needs of the dog or other domestic animal.
- 3.4 Every Kennel or Boarding Facility shall be kept in a sanitary, well-ventilated, well bedded, properly lit, clean condition and free from disease, vermin. Animal feces shall be removed daily. Every Kennel or Boarding Facility shall be maintained at a healthful temperature at all times for the health, welfare and comfort of every dog or other domestic animal therein.
- 3.5 Every Owner of a Kennel or Boarding Facility shall maintain compliance with all applicable municipal and provincial by-laws, statutes and regulations.
- 3.6 Every Kennel or Boarding Facility shall have an exercise area so as to enable each dog or other domestic animal kept therein to exercise freely and easily so as to maintain physical health and well being.
- 3.7 All yards associated with every Kennel or Boarding Facility shall be cleaned at least once daily and maintained in a proper and sanitary state.

4. STANDARDS FOR HOBBY KENNEL

- 4.1 Every Hobby Kennel shall provide an adequate constant supply of potable water for each animal's consumption together with an adequate supply of food of a type and in an amount which is nutritionally adequate for the needs of the dog or other domestic animal.

- 4.2 Every Hobby Kennel shall be kept in a sanitary, clean condition and free from disease, vermin. Animal feces shall be removed daily.
- 4.3 Every Owner of a Hobby Kennel shall provide a structurally sufficient, weather proofed and insulated enclosure of appropriate size and dimension for each animal kept
- 4.4 Every Owner of a Hobby Kennel shall:
- (i) ensure that each animal confined to such enclosure shall be teathered on a chain or similar restraining device of no less than 3 metres in length, and
 - (ii) ensure that at all times the animal has unrestricted movement within the range of the teather, and that the animal can not suffer injury resulting from the teathering,
- 4.5 Every Owner of a Hobby Kennel shall maintain compliance with all applicable municipal and provincial by-laws, statutes and regulations

5. CONFINEMENT AND CONTROL OF DOMESTIC ANIMALS WITHIN KENNELS OR BOARDING FACILITIES

- 5.1 All domestic animals shall be confined inside the Kennel or Boarding Facility building during the hours of 10:00 p.m. to 7:00 a.m. each and every day of the week.
- 5.2 The Owner of a Kennel or Boarding Facility shall maintain control of all domestic animals under the Owner's care at all times.
- 5.3 The Owner of a Kennel or Boarding Facility shall maintain compliance with all Township by-laws dealing with noise and/or nuisances at all times.

6. COMPLAINTS

- 6.1 In the event that a complaint is received by the Licensing Officer that the Owner is not in compliance with any provision of this By-law:
- 6.1.1 The Canine Control Officer may investigate the matter and submit a report to the Licensing Officer.
 - 6.1.2 Upon receipt of the Canine Control Officer's Report, the Licensing Officer may require, at the Owner's expense, that the Humane Society or registered Veterinarian licensed to practice in the Province of Ontario re-inspect and provide an up-to-date approval described in Section 2.5.2 and 2.7.1 (as the case may be).
 - 6.1.3 In the event that the Owner is unable or unwilling to obtain an up-to-date approval from the Humane Society or registered Veterinarian licensed to practice in the Province of Ontario or Health Unit or such other government agency or department responsible for public health, septic system and/or sewage system approvals, where applicable, the Licensing Officer may commence proceedings to revoke the Licence under Section 7 of this By-law, in addition to any other remedy available at law.

7. REVOCATION OF LICENCE

- 7.1 Any Licence issued under the provisions of this By-law may be revoked prior to its expiration for any breach of any provision of this By-law.
- 7.2 Prior to the revocation of the Licence, the Licensing Officer shall give notice in writing to the Owner by registered mail or personal delivery and the Owner may apply for a hearing before Council following the same procedures as set out in Section 2.10 of this By-law.

8. ADMINISTRATION, ENFORCEMENT AND INSPECTION

- 8.1 This By-law shall be administered by the Licensing Officer of the Township or such other person or persons as Council may by by-law appoint.

8.2 This By-law shall be enforced by the By-law Enforcement Officer, Canine Control Officer or such other person or persons as the Council may by by-law appoint and all such persons shall be considered inspectors for purposes of this By-law.

8.3 An inspector under this By-law:

8.3.1 has the power to enter upon and examine any building, structure, run or facility, or part thereof, used for or being part of any Kennel or Boarding Facility at any reasonable time or times; and

8.3.2 may be accompanied by such other person or persons as the inspector deems necessary to properly carry out their duties under this By-law; and

8.3.3 shall, in the case of a Kennel located within or as part of a dwelling unit, comply with the provisions of Section 437 of the Municipal Act, 2001, as amended from time to time.

9. OFFENCES

9.1 Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is subject to a penalty pursuant to the Provincial Offences Act, R.S.O. 1990, c.P.33, as amended from time to time together with all applicable provisions of Part XIV of the Municipal Act, 2001, as amended from time to time.

9.2 Every person who hinders or obstructs or attempts to hinder or obstruct any inspector in the carrying out of the inspector's duties under this By-law is guilty of an offence and upon conviction is subject to a penalty pursuant to the Provincial Offences Act, R.S.O. 1990, c.P.33, as amended from time to time.

9.3 If any term or provision of this By-law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby and each term and provision of this By-law shall be separately valid and enforceable to the fullest extent permitted by law.

10. FEES

10.1 The fees for a Licence issued pursuant to this By-law shall be as set out on Schedule "A" attached hereto and forming part of this By-law as amended from time to time.

10.2 In addition to the fees set out on Schedule "A" hereto, the Township may require the payment by a Kennel and/or Boarding Facility licensed pursuant to this By-law to pay such additional fees to the Township during the term of the Licence for costs incurred by the Township attributable to the activities of the Kennel or Boarding Facility (as the case may be).

11. MISCELLANEOUS

11.1 In this By-law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.

11.2 This By-law may be cited as the "Kennel and Boarding Facility Licensing By-law".

11.3 This By-law shall apply to all lands within the Township.

11.4 The headings in this By-law are for the use of reference only and shall not be read or construed so as to abridge or modify the meaning of any provision of the main text of this By-law.

12. REPEAL

Any By-law or part thereof passed prior to this By-law that would contravene or conflict with any part of this By-law is hereby repealed.

13. ENACTMENT

13.1 This By-law shall take full force and effect upon the date of final passing thereof.

READ A FIRST AND SECOND TIME THIS 4TH DAY OF FEBRUARY , 2009.

READ A THIRD TIME AND FINALLY PASSED THIS 4TH DAY OF FEBRUARY 2009.

**THE CORPORATION OF THE TOWNSHIP
OF WOLLASTON**


Dan McCaw, Reeve


Marilyn Brickles, CAO/Clerk Treasurer

By-Law No. 19-09

SCHEDULE "A"

LICENCE FEES

Kennel Licence Annual Fee	\$100.00
Boarding Facility Licence Annual Fee	\$100.00
First Time Kennel / Boarding Facility Application Fee (Non-Refundable)	\$150.00
Hobby Kennel Licence Annual Fee	\$50.00
First Time Hobby Kennel Application Fee (Non-Refundable)	\$75.00

THE CORPORATION OF THE TOWNSHIP OF Wollaston
APPLICATION FOR BOARDING FACILITY LICENCE
PURSUANT TO BY-LAW 19-09 (herein called the By-law)

OWNER'S NAME: _____

OWNER'S ADDRESS: _____

OWNER'S TEL. NO: _____

OWNER'S FAX NO: _____

OWNER'S E-MAIL: _____

NAME OF BUSINESS: _____

LOCATION OF BOARDING FACILITY _____
(Legal Description and Municipal Address)

ATTACHMENTS:

Attached to this Application for a Boarding Facility Licence is all of the following:

- Written clearance from the Humane Society or a registered Veterinarian licensed to practice in the Province of Ontario verifying compliance with Section 3 of the By-law;
- A site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of all buildings, structures, runs or facilities to be used for a Boarding Facility. The site plan must also specify the distance which separates the Boarding Facility from all property lines and all buildings, including any residential buildings situated on the adjacent properties;
- The Boarding Facility Licence Fee as set out in Schedule "A" of the By-law;
- A sworn declaration by the Owner that the Owner has never been convicted under any section of the Criminal Code of Canada pertaining to animal cruelty;
- Clearance from the Health Unit or such other government agency or department responsible for public health, septic system approvals and/or sewage system approvals, as applicable.

CERTIFICATION

I certify that the above and the attached information is truthful, complete and correct in all respects and that I have received and read a copy of the By-law, including any amendments thereto.

(Owner's Signature)

Date:

Personal information contained on this form is collected under the authority of By-Law 19-2009 as amended and will be used to determine eligibility to receive a licence. Questions regarding the collection of this personal information may be directed to the Clerk, Township of Wollaston, P.O. Box 99 90 Wollaston Lake Road,, Coe Hill, Ontario K0L 1P0, Tel: (613) 337-5731; Fax: (613) 337-5789.

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

APPLICATION FOR HOBBY KENNEL LICENCE

PURSUANT TO BY-LAW 19-09 (herein called the By-law)

OWNER'S NAME: _____

OWNER'S ADDRESS: _____

OWNER'S TEL. NO: _____

OWNER'S FAX NO: _____

OWNER'S E-MAIL: _____

NAME OF BUSINESS: _____

LOCATION OF KENNEL: _____

(Legal Description and Municipal Address)

ATTACHMENTS:

Attached to this Application for a Hobby Kennel Licence is all of the following:

- A site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of the area to be used for the Hobby Kennel purposes. The site plan must also specify the distance which separates the Hobby Kennel area and runs from all property lines and all buildings, including any residential buildings situated on the adjacent properties;
- A list of all dogs to be kept on the subject land, including both purebreds and non-purebreds, and verification of current rabies vaccination of each dog;
- The Hobby Kennel Licence Fee as set out in Schedule "A" of the By-law;
- A sworn declaration by the Owner that the Owner has never been convicted under any section of the Criminal Code of Canada pertaining to animal cruelty;

CERTIFICATION

I certify that the above and the attached information is truthful, complete and correct in all respects and that I have received and read a copy of the By-law, including any amendments thereto.

(Owner's Signature)

Date:

Personal information contained on this form is collected under the authority of By-Law 19-2009 as amended and will be used to determine eligibility to receive a licence. Questions regarding the collection of this personal information may be directed to the Clerk, Township of Wollaston, P.O. Box 99, 90 Wollaston Lake Road, Coe Hill, Ontario K0L 1P0, Tel: (613) 337-5731; Fax: (613) 337-5789.

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

APPLICATION FOR KENNEL LICENCE

PURSUANT TO BY-LAW 19-09 (herein called the By-law)

OWNER'S NAME: _____

OWNER'S ADDRESS: _____

OWNER'S TEL. NO: _____

OWNER'S FAX NO: _____

OWNER'S E-MAIL: _____

NAME OF BUSINESS: _____

LOCATION OF KENNEL: _____

(Legal Description and Municipal Address)

ATTACHMENTS:

Attached to this Application for a Kennel Licence is all of the following:

- In the case of a Kennel for purebred dogs, proof of active membership in the Canadian Kennel Club or any other Association incorporated under the Animal Pedigree Act (Canada);
- Written clearance from the Humane Society or a registered Veterinarian licensed to practice in the Province of Ontario verifying compliance with Section 3 of the By-law;
- A site plan drawn to scale showing the location of all buildings or structures on the subject land, including the location of all buildings or structures to be used for Kennel purposes. The site plan must also specify the distance which separates the Kennel buildings, structures, runs and facilities from all property lines and all buildings, including any residential buildings situated on the adjacent properties;
- A list of all dogs to be kept on the subject land, including both purebreds and non-purebreds, and verification of current rabies vaccination of each dog;
- The Kennel Licence Fee as set out in Schedule "A" of the By-law;
- A sworn declaration by the Owner that the Owner has never been convicted under any section of the Criminal Code of Canada pertaining to animal cruelty;
- Clearance from the Health Unit or such other government agency or department responsible for public health, septic system approvals and/or sewage system approvals, as applicable.

CERTIFICATION

I certify that the above and the attached information is truthful, complete and correct in all respects and that I have received and read a copy of the By-law, including any amendments thereto.

(Owner's Signature)

Date:

Personal information contained on this form is collected under the authority of By-Law 19-2009 as amended and will be used to determine eligibility to receive a licence. Questions regarding the collection of this personal information may be directed to the Clerk, Township of Wollaston, P.O. Box 99, 90 Wollaston Lake Road, Coe Hill, Ontario K0L 1P0, Tel: (613) 337-5731; Fax: (613) 337-5789.

Township of Wollaston

Part 1 – Provincial Offences Act

Township of Wollaston

By-Law Number 19-09

Title – Kennel By-Law

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine (Includes Costs)
1.	Operating a Kennel without a Valid Licence	Section 2.2	\$350.00
2.	Operating a Boarding Facility without a valid Licence	Section 2.2	\$350.00
3.	Operating a Hobby Kennel without a valid Licence	Section 2.2	\$250.00
4.	Failure to maintain compliance	Section 3.5	\$105.00
5	Failure to maintain compliance	Section 4.5	\$105.00

Note: The penalty provisions for the offence indicated above is Section 9.1 and 9.2 of by-law 19-09 a certified copy of which has been filed.