

THE CORPORATION OF THE TOWNSHIP OF WOLLASTON

BY-LAW NO. 50 - 2020

BEING A BY-LAW TO APPROVE THE FACE COVERING REQUIREMENTS POLICY

WHEREAS Section 8 (1) of the *Municipal Act, 2001*, provides the powers of a municipality under this or any Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Council of The Corporation of the Township of Wollaston deems it appropriate to adopt a Face Covering Requirements Policy;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOLLASTON HEREBY ENACTS AS FOLLOWS:

1. The Face Covering Requirements Policy, as attached hereto, shall form part of this By-law and is hereby approved for use within the municipality;
2. This By-law repeals all previous By-law and/or Motions of Council pertaining to the same.
3. This By-law shall become effective upon the date of passing thereof.
4. Where any By-law passed prior to this, conflicts with this By-law, the terms of this By-law shall prevail.

PASSED this 13th day of July 2020.

MAYOR: BARBARA SHAW

CLERK: BERNICE CROCKER

The Corporation of the Township of Wollaston

Face Covering Requirements Policy

POLICY STATEMENT:

This policy has been written to continue to safeguard the community against COVID-19 and ensure compliance with the *Emergency Management and Civil Protection Act* (EMCPA) Ontario Regulation 263/20 s.4(2) as instructed by the Hastings Prince Edward Public Health (HPEPH) Acting Medical Officer of Health.

PURPOSE:

The Township of Wollaston recognizes our role in reducing the spread of COVID-19 in our community.

SCOPE:

This policy applies to all municipal staff and individuals attending municipal premises.

RESPONSIBILITIES:

The Clerk/Administrator or designate is required to implement and administer the terms of this policy.

FACE COVERING REQUIREMENT GUIDELINES:

Effective 12:01 p.m. July 10, 2020:

The Township of Wollaston requires anyone entering the premises to wear a non-medical mask or face covering.

The non-medical mask or face covering must be worn while inside the premises, unless it is reasonably required to temporarily remove the face covering for services provided by the Township of Wollaston.

All persons will be notified of this requirement through signage posted at all entries and throughout the premises.

This policy will be enacted and enforced in 'good faith' by the Township of Wollaston and is an opportunity to educate stakeholders about the use of non-medical masks or face coverings while indoors as a community safety measure.

Exceptions

Some people may not be able to tolerate wearing a mask. The Township of Wollaston will exempt a person from wearing a non-medical mask or face covering on the premises if the person is:

- the person is a child under the age of two years; or a child under the age of five years chronologically or developmentally and cannot be persuaded to wear a face covering by their caregiver;

- the person has a medical condition rendering them unable to wear a non-medical mask or face covering safely;
- the person cannot apply or remove a non-medical mask or face covering without assistance;
- the person cannot wear a non-medical mask or face covering or cannot cover their face in a way that would appropriately control the source of droplets for reasons of religion or other protections under the Ontario *Human Rights Code*, R.S.O. 1990, c. H. 19, as amended;

Role of Staff

All staff will be trained on the new policy regarding face covering requirements.

All staff will be required to wear a non-medical mask or face covering if staff cannot meet the social distancing of 6 feet while working in the space that services the public, unless they meet exemptions outlined above OR is within or behind a physical barrier (plexiglass/glass).

Staff will do their best to limit entry of any person not wearing a non-medical mask or face covering. Efforts may include:

- Giving a verbal reminder upon entry that the customer is instructed to wear a face covering by the HPEPH Acting Medical Officer of Health.
- For customers in the premises seen removing their face covering for extended periods of time, giving a verbal reminder of the requirement to wear a face covering under instruction by the Acting Medical Officer of Health for HPEPH.
- If a customer refuses to put on a face covering and refuses to leave the premises, staff are not required to engage further; there is no need to turn away or remove a customer to achieve the best effort standard

This policy remains in effect until such time as instructions are modified or revoked by the Acting Medical Officer of Health for HPEPH.